

# KALIACHAK COLLEGE

Resolution of the joint meeting of IQAC along with all teaching and non teaching staff held on 4th Dec.2021 at 2.00pm in the Conference Hall of Kaliachak College.

## Members Present:

1. Dr. Nazibar Rahaman	Principal
2. Mrs. Bijoya Mishra	Associate Professor
3. Anuwarul Islam	SACT
4. Md Jiul Hoque	SACT
5. Sayeem Ahmed	SACT
6. Dr. Anup Kumar Roy	SACT
7. Mousumi Sarkar	Assistant Professor
8. Anjuman Lipi	Assistant Professor
9. Dr.Poulami Jana	Assistant Professor
10. Dr. Sachindra Nath Bala	Associate Professor
11. Rita brata Goswami	Assistant Professor
12. Manisha Sarkar	Assistant Professor
13. Dr. Somerita Panda	Assistant Professor
14. Sourav Paul	Assistant Professor
15. Md. Munsif Ali Rezwi	SACT
16. Md. Samim Akhtar	SACT
17. Asif Iquebal	SACT
18. Dr. Monirul Islam	Assistant Professor
19. Durjoy Mandal	Assistant Professor
20. Sahila Khatun	SACT
21. Gulesta Begam	SACT

The Principal and Chairman of the IQAC presided over the meeting. All the present members took active participation and the following resolutions were taken:

1. Dr. S.K. Das Coordinator, IQAC, pointed out some of the drawbacks of the preparation of different criteria of the SSR. He emphasized on the supporting documents linked in the individual Google drives the entrusted teachers are to be re-uploaded in the specific webportal ment for DVV of the College website. Moreover, the supporting documents should be merged into a single document for different key indicators.The SSR preparation teams are requested (Criterion wise) to revise their report accordingly on an urgent basis.
2. Regarding the Students Satisfaction Survey (SSS) the principal pointed out the teacher's responsibility to mobilize the students to make them aware about the process of the survey and acquaint them with the related issues.

3. It is resolved that the course coordinators specially computer course, Arabic and English Diploma courses were requested to keep their curriculum plan prepared in black and white along with the Brochure of the respective courses students attendance register and other related documents.
4. Coordinator/convenors of any event of Kaliachak College were suggested to keep the record in the following format to prepare the Report of the Programme:
  - Description of the programme
  - Notification of the Programme
  - Resolution of the meeting to conduct such programme
  - Brochure of the Programme
  - Programme Schedule
  - Attendance sheet of the programme
  - Publication (if Any)
  - Geo-tagging Photo
  - Any other related documents
5. Principal declared and the house accepted that in order to extend the facility of ICT oriented teaching and learning in more class rooms, two more portable LCD projectors would be purchased very soon. Dr. Sourav Majumder, SACT, Deptt of Chemistry, and Dr.S.N.Bala, Secretary, Teachers Council are entrusted to survey the market for available quality and the related price.
6. As per the previous decision of the IQAC, fifteen laptops would be purchased. Principal declared that the number of laptops will be increased to ensure its availability to all the departments and the different sections of the office. Accordingly the number of laptops has been increased to 25 from 15.
7. Principal declared that the faculties who have publication in the UGC care listed journals would be given financial incentives of Rs.500/-for each such publication. So, all the faculties are requested once again to submit their respective data as early as possible. Dr. S. K Das, Coordinator, IQAC, is entrusted to prepare the final list of the eligible papers. In this connection the Principal proposed to felicitating the PhD awardee faculties of Kaliachak College. The present members approved the principal's proposal .
8. The Principal mentioned that Jiaul Hoque SACT, Dept of Bengali, Coordinator , Mr. Ritabrata Goswami, Assistant Professor, Deptt. History Assistant Coordinator of the Netaji Subhash Open University (NSOU), Kaliachak College Study Centre, rendered a commendable service for the last two years. But they are busy with their departmental

tasks, so they sought relief from this extra duty of the NSOU study centre. IQAC, on behalf of the teaching and nonteaching staff of Kaliachak College, conveys many many thanks to the two coordinators and unanimously resolved to release them from their responsibilities. It is also resolved that

- Mr. Gajen Kumar Baroi, Coordinator, NSOU, Kaliachak Study Centre N-08 (Assistant Professor, Department of Political Science )M: 9474342551/8759726031, Email: baroigajenkumar1@gmail.com)
- Anuwarul Islam, Assistant Coordinator, of Kaliachak College Study Centre N-08, (SACT, Department of Arabic M: 9734181525, Email: anuwarulcmpara@gmail.com)

would be the next coordinators and requested to take the charge of the study centre with immediate effect. The principal was requested to inform the authority of the concerned university accordingly.

9. It was also resolved that the remuneration of the coordinator's of the IQAC, Kaliachak College would be paid from the college fund as presently there is no sanction for the same. The principal proposed that an assistant coordinator will be appointed for smooth running the day to day activities of the cell. The proposal was approved by the present members.
10. Regarding the dearth of text and reference books in the central library it was resolved that new books would be purchased for the CBCS syllabus. So faculty members were requested to prepare the list of books for new purchase.
11. It is resolved that the newly constructed mini-indoor games complex of the college will be furnished with the necessary apparatus for gymnasium so that the students and faculties can avail the facilities of the infrastructure. Amjad Ali and Dr. S.N. Bala is entrusted to survey the market to verify the price and quality of the available product.
12. Entry-in-service coaching for aspirants was resolved to be arranged in collaboration with Right Brain Technology. Considering the Covid situation and the consequent economic impact it is resolved that students who will be short listed in the ensuing test. The necessary finance will be done from the college fund as remission of fees for those students only.
13. The Principal Reported that an offline seminar would be organized on 13th Jan. 2022, by the department of Urdu for which a grant of Rs.100,000/- (one Lakh) was sanctioned. It was resolved that the existing seminar committee will conduct the programme.

14. A film festival will be organized with the documentary produced by famous Vidyasagar Award winning producer Mr. Mujibar Rahaman. A committee is formed with the following Members:

- a. Dr. Nazibar Rahaman, Principal
- b. Dr. Sachindra Nath Bala, Secretary Teachers Council
- c. Ritabrat Goswami, Asst Professor
- d. Dr. Somerita Panda, Asst. Professor
- e. Jiaul Hoque, SACT,

This committee is entrusted to finalize the date and the programme schedule. It is also resolved that a University professor from the concerned department will be invited to inaugurate the festival.

As there was no other agenda to discuss the meeting ended in exchange of thanks both to and from the chair.

  
Dr. Nazibar Rahaman  
Principal  
KALIACHAK COLLEGE  
SULTANGAN, MALDA, (WB)

DR. NAZIBAR RAHAMAN