



YEARLY STATUS REPORT - 2020-2021

| Part A | |
|--|--|
| Data of the Institution | |
| 1.Name of the Institution | Kaliachak College |
| • Name of the Head of the institution | Dr. Nazibar Rahaman |
| • Designation | Principal |
| • Does the institution function from its own campus? | Yes |
| • Phone no./Alternate phone no. | 03512244696 |
| • Mobile No: | 7908101455 |
| • Registered e-mail | kaliachak.college@gmail.com |
| • Alternate e-mail | principalkaliachakcollege@gmail.com |
| • Address | Sultanganj |
| • City/Town | Malda |
| • State/UT | West Bengal |
| • Pin Code | 732201 |
| 2.Institutional status | |
| • Type of Institution | Co-education |
| • Location | Rural |
| • Financial Status | Grants-in aid |

| | | | | | |
|--|---|----------------|-----------------------------|---------------|-------------|
| • Name of the Affiliating University | University of Gour Banga | | | | |
| • Name of the IQAC Coordinator | Dr. Subrata Kumar Das | | | | |
| • Phone No. | | | | | |
| • Alternate phone No. | 8250683637 | | | | |
| • Mobile | 9932635152 | | | | |
| • IQAC e-mail address | iqackaliachak.college@gmail.com | | | | |
| • Alternate e-mail address | dassubratakumar@gmail.com | | | | |
| 3.Website address (Web link of the AQAR (Previous Academic Year) | https://kaliachakcollege.edu.in/aqar.php | | | | |
| 4.Whether Academic Calendar prepared during the year? | Yes | | | | |
| • if yes, whether it is uploaded in the Institutional website Web link: | https://kaliachakcollege.edu.in/pdf_file/Academic-Calendar-20-21.pdf | | | | |
| 5.Accreditation Details | | | | | |
| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
| Cycle 1 | B | 2.11 | 2011 | 16/09/2011 | 15/09/2016 |
| Cycle 2 | B+ | 2.52 | 2016 | 16/12/2016 | 15/12/2021 |
| 6.Date of Establishment of IQAC | | | 07/01/2012 | | |
| 7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc., | | | | | |
| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount | |
| NIL | Nil | Nil | Nil | Nil | |
| 8.Whether composition of IQAC as per latest NAAC guidelines | | | Yes | | |
| • Upload latest notification of formation of IQAC | | | View File | | |

| | | |
|---|------------------|--|
| 9.No. of IQAC meetings held during the year | 5 | |
| <ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | Yes | |
| <ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report | No File Uploaded | |
| 10.Whether IQAC received funding from any of the funding agency to support its activities during the year? | No | |
| <ul style="list-style-type: none"> If yes, mention the amount | | |
| 11.Significant contributions made by IQAC during the current year (maximum five bullets) | | |
| Teaching Learning Supervision Team: IQAC in its meeting dated 17th Jun 2021 a supervision team is formed with three senior faculty members namely Dr. Subrata Kumar Das, Dr. Sanjoy Saha and Mrs. Bijoya Mishra under the chairmanship of Dr. Nazibar Rahaman, Principal to look after the performance of the teachers and report to the principal. | | |
| Adaptation and implementation of Resource Management Policy for Kaliachak College | | |
| Green Audit has been conducted | | |
| Silver Jubilee of Kaliachak College was Celebrated | | |
| Short Term Course on 'Online Teaching-learning and Evaluation was conducted in collaboration with the CALEM, UGC-HRDC, AMU, Aligarh | | |
| 12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year | | |
| | | |

| Plan of Action | Achievements/Outcomes |
|---|---|
| To increase the number of online classes | A Supervisor team was formed with the senior faculty members of Dr. Subrata Kumar Das, Dr. Sanjoy Saha and Mrs. Bijoya Mishra to make sudden visit of the online class to ensure uninterrupted teaching learning process. |
| To lay emphasis on the more students centric teaching | Short Term Course on Academic leadership on online teaching and learning was organized in collaboration with CALEM, UGC, HRDC, AMU, Aligarh |
| To encourage the teaching members (faculties) for e-content development for the sake of students and broader educational society; | Huge number of e-contents in the form of textual content, ppt and video clips were developed by the faculty members. These contents are shared via whats app and uploaded on LMS as well as on the web page developed by the concerned faculty members. |
| To emphasis on the creation of new vacancy for teaching staff | Proposal sent to Higher Education Govt of West Bengal for creation of vacancy |
| To Increase the number of text and reference books in the library | Library books for Text and References were purchased by an amount of Rs.79236.00 (Seventy nine thousand two hundred and thirty six only) |
| To renovate the laboratories of Chemistry, Botany and Zoology | For providing more space a second Chemistry lab was developed. |
| To step for add on courses based on life-skill, like yoga, gym, marshal art, etc; | Proposals were prepared to purchase some gym instruments for installation in the newly constructed mini indoorgames complex |
| Promoting programs for gender equality and gender | Quiz on Women related Law was organized by the Women Cell of |

| | |
|--|--|
| sensitizations among the students, faculty members, alumni and guardians; | Kaliachak College |
| Moving towards further development and excellence of the students as well as other stakeholders in connection with higher education, job-oriented capability as well as life-skills; | Workshop on Entrepreneurship Development was organized for the students |
| To make academic and administrative audit for the focussed development of the students as well as institution; | Planned |
| Stepping for green-audit to make the campus eco-friendly; | Green Audit was performed |
| Active initiatives for environmental awareness among the students and stakeholders of the surrounding areas | World Environment day and Aranya Sapatah were observed |
| To promote eco-friendly atmosphere in the campus, | Compost pit and a botanical garden named as Garden Flora were developed |
| To promote the extension activities through the NCC & NSS units | NSS and NCC units adopted the village of Marupur, under Kaliachak Block-I |
| To create facility of community services, like water quality testing, soil testing, health check-up, baby care and so forth; | Propopsal was sent to Central Govt Water Board Eastern Region Kolkata Resource |
| To increase the ICT enabled class rooms | Nil |
| 13. Whether the AQAR was placed before statutory body? | No |
| <ul style="list-style-type: none"> Name of the statutory body | |

| | |
|-------------|--------------------|
| Name | Date of meeting(s) |
| IQAC | Nil |

14. Whether institutional data submitted to AISHE

| | |
|------------------|--------------------|
| Year | Date of Submission |
| 2020-2021 | 03/02/2022 |

Extended Profile**1. Programme**

| | |
|--|-----------|
| 1.1 | 31 |
| Number of courses offered by the institution across all programs during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

2. Student

| | |
|------------------------------------|-------------|
| 2.1 | 8026 |
| Number of students during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

| | |
|--|------------|
| 2.2 | 824 |
| Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

| | |
|---|-------------|
| 2.3 | 1717 |
| Number of outgoing/ final year students during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

| 3.Academic | |
|--|---------------------------|
| 3.1 | 24 |
| Number of full time teachers during the year | |
| File Description | Documents |
| Data Template | View File |
| 3.2 | 25 |
| Number of Sanctioned posts during the year | |
| File Description | Documents |
| Data Template | View File |
| 4.Institution | |
| 4.1 | 33 |
| Total number of Classrooms and Seminar halls | |
| 4.2 | 10 |
| Total expenditure excluding salary during the year (INR in lakhs) | |
| 4.3 | 50 |
| Total number of computers on campus for academic purposes | |
| Part B | |
| CURRICULAR ASPECTS | |
| 1.1 - Curricular Planning and Implementation | |
| 1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process | |
| <p>The faculty members of all the departments prepare semester wise teaching plan as well as the lesson plan. The Secretary of the Teachers Council in consultation with the selected faculty members prepares routine for the current session which includes online classes audio visual classes, practical classes etc. At the end of the session, class reports are asked from each department.</p> <p>Under the pandemic situation due to Covid19, the departments lay more emphasis on students' groups in social sites for sharing</p> | |

notices, study materials, various information through online platforms. Monthly progress report of the classes is collected by the Principal.

Add on courses like Diploma in Computer Application and the Diploma Courses on Communicative English and Arabic are designed to enhance the skills of the student.

Some of our teaching staffs are members of the UG Board of Studies (BOS) of the affiliating University which also help our college for the development and implementation of the curriculum in a more effective manner through sharing their ideas with their concerned colleagues.

| File Description | Documents |
|-------------------------------------|---|
| Upload relevant supporting document | View File |
| Link for Additional information | https://kaliachakcollege.edu.in/naac_dvv/assets/naac_document/CLASS_ROUTINE_2020-2021.pdf |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic Calendar is prepared incorporating the lesson delivery as well as the internal assessment program. Regarding the implementation of the continuous internal evaluation (CIE) Kaliachak College adopts the unique method of monthly unit tests based on the annual teaching plan allotted for the concerned month. This process of continuous internal evaluation is also accompanied by annual internal tests conducted by the college. However, after the implementation of the CBCS system introduced by the affiliating university, the internal assessment process is incorporated into the syllabus itself. This new internal assessment includes home assignment, project work, seminar presentation, field survey, viva voce etc. Departments are also allowed to conduct internal tests as per their requirements in terms of quiz, debate, extempore, elocution along with the regular assessment to make the learning process more effective.

During the pandemic situation, the departments are conducting their internal assessment through different online platforms. Topic wise question papers are prepared. It includes 4 types of questions

mainly MCQs, short answer types, short essay type and essay type. Moreover, both of the internal and external

| File Description | Documents |
|--------------------------------------|---|
| Upload relevant supporting documents | View File |
| Link for Additional information | https://kaliachakcollege.edu.in/pdf_file/Academic-Calendar-20-21.pdf |

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

| File Description | Documents |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | View File |

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

31

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Minutes of relevant Academic Council/ BOS meetings | No File Uploaded |
| Institutional data in prescribed format (Data Template) | View File |

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

0

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Brochure or any other document relating to Add on /Certificate programs | No File Uploaded |
| List of Add on /Certificate programs (Data Template) | No File Uploaded |

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | No File Uploaded |

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

We follow some universal ethical principles i.e, honesty, trustworthiness, loyalty, respect for others, adherence to law, accountability, doing good and avoiding harm to others etc. For this purpose, different committees have been formed like Disciplinary Committee, Grievance Redressal Cell etc. Professional code of conduct for the Teaching and Non-teaching staff is publicly available in college website to ensure professional ethics.

To enrich the gender values in Indian HEIs our college organized a short-term course on Gender Equality. Anti- Ragging and Anti-Sexual

Harassment Cell have been formed to ensure Gender Equality. To inculcate the gender values among students Women's Cell organized awareness programmes and online quiz on Gender Equality, Laws related to women etc.

Human values are taught to our students through courses like Literature, Sociology, Political Science, Education, Philosophy etc. Curriculum also incorporated the Environmental studies to make the students aware about the environment. The institution started a green audit program to improve the campus environment. Moreover, these values are inculcated among the students, alumni and staff through the celebration of different programmes like 125th Anniversary of Chicago Address by Swami Vivekananda, Birth Bicentenary of Pandit Ishwar Chandra Vidyasagar, birthday of Rabindra Nath Tagore, Kazi Nazrul Islam etc.

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum | View File |

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Programme / Curriculum/ Syllabus of the courses | View File |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded |
| MoU's with relevant organizations for these courses, if any | No File Uploaded |
| Number of courses that include experiential learning through project work/field work/internship (Data Template) | View File |

1.3.3 - Number of students undertaking project work/field work/ internships

129

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

| File Description | Documents |
|--|---------------------------|
| URL for stakeholder feedback report | View File |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) | No File Uploaded |
| Any additional information(Upload) | No File Uploaded |

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

| File Description | Documents |
|-----------------------------------|---|
| Upload any additional information | View File |
| URL for feedback report | https://kaliachakcollege.edu.in/feedback.php |

TEACHING-LEARNING AND EVALUATION**2.1 - Student Enrollment and Profile****2.1.1 - Enrolment Number Number of students admitted during the year**

2.1.1.1 - Number of sanctioned seats during the year

3938

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Institutional data in prescribed format | View File |

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

828

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Number of seats filled against seats reserved (Data Template) | View File |

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college regularly follows up rigorous assessment of the learners using offline and online mechanism. Guided by the institutional framework all the departments organize mock tests, group discussions, debates, viva-voces, extempore, power point presentations etc in which every student is to perform. The comparatively slow learners are very often involved in special classes and additional lectures until satisfactory clarity of a topic. The advanced learners are encouraged to cross-check their own home works and followed up with specialized lectures focusing basics to higher learning. On a regular basis, chapter wise revisions are assigned with class notes, references and bibliographies for further reading. The students can individually approach their problems to the concerned teacher inside or outside the class and then the teachers have their mandate to solve the queries and doubts of the students. All the laboratories facilitate practical tests alongside theoretical prerequisites while inter-departmental seminars on selected topics nourish to build up interdisciplinary approach among the students. Both of the slow and advanced learners are classified into different groups and assigned projects/fieldworks which are

genuinely assessed and then suitable advices are generated for improvement. Different task based workshops are organized by the departments in which slow and advanced learners are supplied different levels of activities according to their merits.

| File Description | Documents |
|-----------------------------------|---|
| Link for additional Information | https://kaliachakcollege.edu.in/naac_dvv/assets/naac_document/Education_Seminar_2021.pdf |
| Upload any additional information | View File |

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 8026 | 24 |

| File Description | Documents |
|----------------------------|---------------------------|
| Any additional information | View File |

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college extensively emphasizes on the teaching-learning methods that are attuned to befitting student-centric development. In relation to participative learning the departments organize group discussions, debates, quizzes, micro-teaching demonstrations on the topics from their respective syllabus. Random cross-checking of notes among the learners of the class also boost up the participatory spirit. There are compulsory 'Ability Enhancement' courses (Sem II); 'Skill Enhancement' courses (Sem V & VI) where the participative learning (in terms of creativity & communication skills) is practiced and assured. Students are evaluated with problem-solving methods like textual assignments, problem-based tasks, project works etc. Experiential learning methods also do play a major role throughout the academic year/semester. Students from various departments such as Education, History, Geography, Botany, Zoology are involved in educational tours where the learners have ample scope in using their knowledge and experience to the real-life situations. Successful Students are encouraged to share their experiences and findings with their fellow-learners that ultimately

promote integrity to the student community

| File Description | Documents |
|-----------------------------------|---|
| Upload any additional information | View File |
| Link for additional information | https://kaliachakcollege.edu.in/naac_dvv/assets/naac_document/Education_Seminar_2021.pdf |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

For better comprehension and effective teaching ICT enabled tools are used. For visualization of the lessons power point presentations are frequently used in the class room with the help of projectors. There are four smart class rooms and a virtual class room in the institution that are utilized by the teachers as per their requirements to make the classes more effective. Wi-Fi enabled internet is available in the campus for the stakeholders for making a good access to update information about the disciplines. The college has INFLIBNET facility in its library through which learners and faculties can search electronic resources for their study.

There is a sophisticated Language Laboratory in the college that is regularly utilized for language drills and exercises to conduct add-on courses of certificate and diploma in English and Arabic languages.

There is a computer lab to run the courses of Computer Science and Diplomain Computer Application.

A conference hall furnished with audio- visual ICTs is for conducting seminars, meetings, workshops, training and other programmers.

During the COVID-19 pandemic classes are being held online using various web platforms like Zoom, Google Meet etc. Moreover meetings, webinars and other necessary programmes are also conducted on digital platform. Both of the internal and external examinations are conducted in online mode.

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | https://kaliachakcollege.edu.in/lms/ |

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

24

| File Description | Documents |
|---|---------------------------|
| Upload, number of students enrolled and full time teachers on roll. | View File |
| Circulars pertaining to assigning mentors to mentees | No File Uploaded |
| mentor/mentee ratio | No File Uploaded |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

24

| File Description | Documents |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | View File |
| List of the faculty members authenticated by the Head of HEI | View File |

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template) | View File |

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

173

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The mechanisms of effective internal assessments of the learners are already laid down by the affiliating university in its CBCS curriculum in 2019. The relevant guidelines of conducting the assessment are also incorporated in the syllabi. In the old pattern of yearly examination, the concerned departments could only organise subject based class tests/mock tests in their own ways. Now in the semester system, the respective departments organise the internal assessment in two ways:

- First, the departments give the assignment to the students both in theoretical and practical mode according to the syllabus and evaluate them.
- Second, the departments additionally arrange subject/course/unit specific class tests side by side at their institutional plan by which they can assess the learning outcomes of the students and methodise necessary changes in teaching plans.

Thus, pertaining to the stipulated lecture hours framed up by the affiliating university, the college maintains frequency in assessing the learners internally.

To ensure transparency, the evaluated answer scripts of internal assessment are shown to the respective students for their satisfaction and then again taken back for the departmental records. In this process at least two examiners evaluate answer scripts and the average of the scores is tallied for arriving the final score. The concerned Head of the department and the principal monitor the clarity of internal assessment from time to time for accuracy and transparency.

| File Description | Documents |
|---------------------------------|---|
| Any additional information | View File |
| Link for additional information | https://kaliachakcollege.edu.in/notice_all.php |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Internal examinations are performed according to the schedule decided by the respective departments and learners are informed at least 10 days before the examinations. If a learner adopts any unfair means in the examination hall the answer script of the accused learner is cancelled and the guardian of the respective learner is asked to meet the HOD of the department and a declaration from the student, counter signed by the guardian is sought stating that the learner would never repeat the same in any upcoming examination. The evaluated answer scripts of the internal examinations are shown to the concerned learners for satisfying their mind about their obtained marks in the respective examination.

If there is any grievance regarding the marks obtained by the students in that case the concerned answerscript is re-assessed by the other faculty members of the department within a week.

| File Description | Documents |
|---------------------------------|---|
| Any additional information | View File |
| Link for additional information | https://kaliachakcollege.edu.in/all_file/20220103224311373376.pdf |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

1. B.A

- **Humanities:**

In this programme offered languages are Arabic, Bengali, English, Sanskrit and Urdu. Learners are equipped with the four skills of language learning i.e. (a) reading, (b) writing, (c) speaking and (d) understanding. Graduates can develop understanding of Cultural concepts, social system and moral values, to develop their skills of personality enhancement and professional opportunities.

- **Social Sciences:**

History, Political Science, Education, Sociology, Philosophy, Economics and Physical Education are offered by the college. With the acquired skills and knowledge our graduates become able to gather information, understand the system of operation and the power to analyze, compare and assess the social, economic and political paradigms along with art and culture. They can then demonstrate true spirit of service to the nation through employment, leadership and entrepreneurship.

2. B.Sc

- **Basic Sciences :**

Physics, Chemistry, Mathematics, Computer Science and Geography are the programmes offered in the college. Graduates are helped to develop a basis of rationality and scientific temperament that would place them in various governments, non government sectors to contribute towards the development of our country.

- **Biological Sciences:** It includes the discipline of Botany and Zoology. Students from these discipline gathers information of biological evolution from a simple cell to a more developed complex system. They become aware about the interrelationship among the ecological agents and their system and discover the laws of the development.
- **Environmental study:**

Environmental study is offered as a compulsory subject for all the

students belonging to Arts and Science. Learners are enriched with knowledge and experience the consequences of the degradation of the environment caused by human action.

1. Mechanism of communication

- Course Outcomes (COs) for all Programmes are duly communicated on the college website. They are also conveyed in the introductory classes of each course

| File Description | Documents |
|--|---|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | https://kaliachakcollege.edu.in/pdf_file/20210121144022Programme%20outcome%20(Final).pdf |
| Upload COs for all courses (exemplars from Glossary) | View File |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college believes in measuring the progress and attainment of learners from various standpoints. As an immediate measurement of PSOs and COs attained by the students, formal system of university examinations is practised as internal and external examinations in the following ways:

Internal Evaluation:

Before the introduction of CBCS semester pattern by affiliating university the departments used to conduct internal evaluation in forms of class test, unit test and annual test examination according to their respective stakes. In the newer evaluation pattern (CBCS) internal evaluations are changed into a newer formats like assignments, projects, group discussion, seminars and viva-voce for which there is an allotment of marks to be added with the obtained marks in the university examinations. These new system of internal evaluation has already been incorporated by the college. The departments are allowed to conduct their respective internal test as per their direction form the UG BOS.

External Evaluation:

The affiliating University conducts the external examination at the end of year/ semester. As per the notified schedule and question

papers set by the Board of Studies of the University, the examinees appear for their respective examinations in the away centre. There is course-wise examinations divided into two parts namely theoretical and practical examination. Honours practical examinations are conducted in particular centers scheduled by the Affiliating University. The practical examinations of General courses are held in the institution but conducted by the external examiners. However, during the COVID-19 pandemic both of the internal and external examinations are held in online mode.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | Nil |

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1244

| File Description | Documents |
|--|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | View File |
| Paste link for the annual report | https://kaliachakcollege.edu.in/naac_dvv/assets/naac_document/HONS-20211.pdf |

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://kaliachakcollege.edu.in/naac_sss/administrator/final_report.php?session=2020-21

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****Rs. 35,00,000/-**

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | View File |
| List of endowments / projects with details of grants(Data Template) | View File |

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year****1**

| File Description | Documents |
|---|---|
| List of research projects and funding details (Data Template) | View File |
| Any additional information | No File Uploaded |
| Supporting document from Funding Agency | View File |
| Paste link to funding agency website | http://online-inspire.gov.in |

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year****9**

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Any additional information | View File |
| List of workshops/seminars during last 5 years (Data Template) | View File |

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

9

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| List books and chapters edited volumes/ books published (Data Template) | View File |

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

- The college teachers as well as the students prepare annual plans and executed the same by the extension committee through the NCC and NSS wings.

- Kaliachak College NCC cadets regularly participate in parades, classes, various camps and activities that are organized throughout the country. Besides developing a sense of national integration, they take an active part in extension activities like Flood Relief, Blood Donation Camps, Rally for social awareness Programs against AIDS, Thalassemia, Literacy Camp, Plantation of Trees Maintenance of Campus discipline and organizing various extracurricular activities. The Extension Committee adopted a village named Marupur in Kaliachak Block: I and extension activities are being performed regularly in the adopted village.
- NSS Units (Unit-1, Unit-II) of Kaliachak College are participating relevant training in social services held in different camps in the state level and national level and they took part in reach out programs in the society in particular and in the nation in general. Some of the noteworthy programs is Environmental Awareness Program, Campus cleaning activity, Blood-donation camp. Thalassemia Awareness, Awareness program on vector borne diseases, Free medical checkup camp, Household survey on socio-economic, educational and health condition at adopted village i.e., Marupur, Kaliachak -I, Traffic awareness programs etc.
- A survey was conducted in the adopted village on the educational status and socio-economic status of the villagers and it is found that there is a significant development observed in terms of health awareness and child education.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://kaliachakcollege.edu.in/naac_dvv/assets/naac_document/3_3_1_NCC_NSS.pdf |
| Upload any additional information | View File |

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

3

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Number of awards for extension activities in last 5 year(Data Template) | View File |
| e-copy of the award letters | View File |

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

9

| File Description | Documents |
|--|---------------------------|
| Reports of the event organized | View File |
| Any additional information | No File Uploaded |
| Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template) | View File |

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

| File Description | Documents |
|--|---------------------------|
| Report of the event | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

8

| File Description | Documents |
|---|---------------------------|
| e-copies of linkage related Document | View File |
| Details of linkages with institutions/industries for internship (Data Template) | View File |
| Any additional information | View File |

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

4

| File Description | Documents |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses | View File |
| Any additional information | View File |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | View File |

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Learning Resources: There are three blocks of building in the college campus among them one is Language block and Science & Social Science block and the Library. There are 32 class rooms in the first two blocks out of which 5 rooms are furnished with LCD projector, digital board and wifi facilities. There is one well furnished conference hall decorated with dais, round table, sound system for dais and audience, LCD projector, digital board and wifi.

B. The Laboratories: There are nine laboratories in the college that includes Computer Lab, Language Lab, Education Lab, Geography Lab, Chemistry Lab-I, Chemistry Lab-II, Zoology Lab, Botany Lab, Physics Lab. The computer lab is furnished with nine desktop PC with wifi facilities. The language lab is furnished with computer, internet and audio & video facility for 40 students. All other laboratories are well furnished with computers and necessary departmental equipments to accommodate the students of the concerned departments by dividing the session in necessary shifts.

C. Kaliachak College has a Central Library with students reading room having 50 seat capacity and a separate chamber of study for teaching and non-teaching staff. The Central Library of the college is enriched with Text Book -13570 nos., Reference book- 132 nos., E-Books -164300 (N-List) nos., E-journal -6000 (N-List) nos., Hard Copy Journal- 14, Computer - 4 with 3 internet facility, Photocopier -1.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://kaliachakcollege.edu.in/naac_dvv/assets/naac_document/GPS_Photo.pdf |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Kaliachak College has its own play ground, gymnasium, mini-indor games complex to conduct the games and sports events of the college. The college appointed one games instructor for the development of the students' performance. The college arranged football, cricket, volleyball, kho-kho etc. outdoor events along with carom, table tennis, chess etc. indoor events.

The College has facilities and equipments for physical and mental fitness like floor mats, Yoga mats etc. International Yoga Day is celebrated with pomp and gaiety every year organized by the Department of Physical Education, NCC and NSS.

The college possesses, resources related to musical instruments. It includes - Harmonium, Dugi-Tabla, Tanpura, Cymbal, Piano etc., which are used in various cultural functions like birth day of Swami Vivekananda, Netaji's birthday, Republic Day, Tagore's birth day, birth day of Kazi Nazrul Islam, birth day of Pandit Iswarchanrda

Vidyasagar, Independence Day, College Foundation Day, Teacher's Day, Gandhiji's birth day, college annual cultural programme etc. In organizing these activities the college uses open stage to the north side of the college play ground.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://kaliachakcollege.edu.in/naac_dvv/assets/naac_document/Sports_Cultural_Infra.pdf |

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

33

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

9

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | https://kaliachakcollege.edu.in/naac_dvv/assets/naac_document/Master Time Table 2020-21.pdf |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

10.8

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Upload audited utilization statements | View File |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | View File |

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Before 2014 our college library was being managed manually. With the growing need of the time commensurate with advancement of information technology, the college felt the need of making our library an automated one. Accordingly it adopted the software, viz, SOUL - 2.0 approved by the UGC. As a result, library services such as accession, cataloguing and lending of books, periodicals etc., generating membership cards and other related official works got digitalized - there by making the library services smoother and up to date. Hence the interest among the users of availing library facilities has gone up noticeably. But there are areas where automation is yet to be done e.g. Reader's intimation system, online access to the library resources, digitization of the rare books etc.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for Additional Information | Nil |

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

0.792

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| Audited statements of accounts | No File Uploaded |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year**

10

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Details of library usage by teachers and students | No File Uploaded |

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

Keeping in view with the changing need of technology based society, our institution too is committed to make use of the utmost technological advancement in terms of administrative and teaching-learning activities through the use of Computer, LCD projector, Internet, different soft-wares, CC Camera, TV etc.

Almost the entire administrative works from student-admission to the disbursement of salary to the employees is performed through online mode. Students' admission is done online and the data pertaining to it are preserved digitally. Students University registration, examination examinations form fill up, generating admit card fees payment etc. is also made online. All kinds of notifications, circulars and tenders are made both online and offline mode. Attendance of the employees is taken manually as well as digitally.

Type

Total Computer

In Computer Lab

Internet facilitated

In Library

Browsing facilitated

In Office

In the Departments

Available Bandwidth (MBPS/GBPS)

Others

Existing

55

10

55

4

2

7

23

100

10

Teaching and learning process is also vastly run with the help of soft-technologies. Each department has their own computers linked with high speed internet facility so that the activities concerned with teaching and learning by respective faculty members can be performed and stored digitally.

The use of CAMS in the office, SOUL in the Library and GIS soft-ware in the Geography Lab deserves special mention. The college library uses sufficient IT tools like computers, photo copier, soft-wares etc. for their day to day business.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://kaliachakcollege.edu.in/naac_dvv/assets/naac_document/Inter_Net_Bill_2021.pdf |

4.3.2 - Number of Computers

73

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | No File Uploaded |
| Student – computer ratio | View File |

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

| File Description | Documents |
|--|---------------------------|
| Upload any additional Information | No File Uploaded |
| Details of available bandwidth of internet connection in the Institution | View File |

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

10.08

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Audited statements of accounts. | View File |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college authority declared the available facilities for different stake holders in the prospectus of the respective years published on the web site. In order to avail the academic facilities the general rules in the form of do's and don'ts are declared in the student's page. The details of hassle free on line admission are also made public through the college web site. Admissions seekers may take decision based on the availability of faculty as are displayed on the web site. Any special programme like seminar, workshop, student's scholarship, credit card etc. arranged by the college, the affiliating university or the Government is duly communicated among the stake holders through notification on the web site.

In order to facilitate day to day teaching learning activities there is a LMS portal where students may login with their roll and DOB to access their study materials, PPT, Video tutorials and previous year's university exam papers etc.

Students are to follow some steps to use the library facility. The necessary steps are described step by step on the library page.

Model code of conduct for all the stake holders are also declared on the college website.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://kaliachakcollege.edu.in/pdf_file/20190809125935Resource%20Use%20policy.pdf |

STUDENT SUPPORT AND PROGRESSION

| | |
|---|---------------------------|
| 5.1 - Student Support | |
| 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year | |
| 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year | |
| 11036 | |
| File Description | Documents |
| Upload self attested letter with the list of students sanctioned scholarship | View File |
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | View File |
| 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year | |
| 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year | |
| 3971 | |
| File Description | Documents |
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |
| 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills | B. 3 of the above |

| File Description | Documents |
|---|--|
| Link to institutional website | www.maeeshat.in&www.jbsolar.co.in |
| Any additional information | View File |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

74

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

74

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

| File Description | Documents |
|--|---------------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View File |
| Upload any additional information | View File |
| Details of student grievances including sexual harassment and ragging cases | No File Uploaded |

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

10

| File Description | Documents |
|---------------------------------------|---------------------------|
| Self-attested list of students placed | View File |
| Upload any additional information | View File |

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

67

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for student/alumni | View File |
| Any additional information | No File Uploaded |
| Details of student progression to higher education | View File |

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year**11**

| File Description | Documents |
|-------------------------------------|---------------------------|
| Upload supporting data for the same | View File |
| Any additional information | View File |

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.****3**

| File Description | Documents |
|--|---------------------------|
| e-copies of award letters and certificates | View File |
| Any additional information | No File Uploaded |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | View File |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

? The activity of the student council is guided by the Guidelines framed by the Department of Higher Education, Government of West Bengal. Initially the Students Representatives' Or General Secretary was elected but now the Students' Council is performs according to the Government Order No. 168 -ILC/OM-34L12017, dated 07.06.2017.

? The General Secretary of the Students' Council represents the students in the Governing Body, IQAC, Admission Committee, Library Committee, Students' Aid Fund Sub-Committee and such other administrative / academic committees of the institution.

? In different meetings the student representative places the demands of the students -academic, career-oriented, endowments, and so on. The Student council takes active participation in organizing seminars, workshops and all kinds of extension activities in the college.

? The student council also takes active participation in organizing extension programme like literacy programme, organizing night school, Conduct corona awareness camps, improve village sanitation, and distribute sanitizers and masks to villagers at the Marupur village, Kaliachak I, the adopted village of the college.

? During this corona, the student union has taken various steps to make the local people aware of the dangers of corona and has played an important role in distributing masks and sanitizers at the villages along with the volunteers of the NSS and NCC unit of the institution.

? Students' union members also keep a close eye on whether there is ragging or sexual harassment in the college campus and immediately inform the principal or other stakeholders if any such incidents occur.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

2

| File Description | Documents |
|--|---------------------------|
| Report of the event | No File Uploaded |
| Upload any additional information | View File |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | View File |

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Registration is under process. However,

| File Description | Documents |
|---------------------------------------|---------------------|
| Paste link for additional information | NIL |
| Upload any additional information | No File Uploaded |

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION:

The vision of the Founders of Kaliachak College remained to spread formal education initially among the boys and girls to fulfill the needs of the people of the vast agriculture-based, rural area dominated by backward Muslim minority, in the southern part of the

Malda district in particular and to satisfy the national necessities at large.

We, the successor of the founders, trust in wider and modern connotation of Education to train the knowledge seeking youths for a meaningful life through the continuous effort for making competent human beings equipped with technical know-how befitted to the modern needs and enriched in value based learning with a special focus on women education.

It is the civic centric learning centre to bridge the gap of the male-female, rural-urban, minority-majority, SC-ST.

MISSION:

We are acting out our mission proclamation in materializing our vision declaration: Our mission is to create human resources of talent enabled for positive contribution to the generations of knowledge, for social commitment through humanism and for innovative ideas for the adventure in search of truth. We do pledge to ensure suitable infrastructure, support services, research and facilitated the learners 'friendly, skill oriented environment for development of personality for the building of the nation. The institution aspires to attract bright talents as input and to remould them as human wealth output irrespective of religion, race, caste, gender and region.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://kaliachakcollege.edu.in/naac_dvv/assets/naac_document/6_1_1_Vision_Mission_Objective1.pdf |
| Upload any additional information | View File |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Describe a case study showing decentralization and participative management in the institution in practice within a maximum of 200 words

Decentralized decision making and implementing process combining all the committees to perform different categories of tasks helps rapid development of the institution. Internal Quality Assurance Cell

(IQAC) is an active functioning body for qualitative development in different aspects. In this cell members are from the affiliating University, Governing Body, teaching, non-teaching and student community. The cell regularly upholds joint meetings with teaching, non-teaching circles and other stakeholders that facilitate the participative environment. Moreover, there are Finance Committee, Budget Committee, Building Committee, Admission Committee, Examination Committee, Resource Management committee, Women Cell, Grievance and Redressal Cell, Research Committee, Placement Cell etc. in these members are unanimously selected in the joint meetings of teaching and non-teaching staff. The decisions taken with unanimous/majority support in these committees are immediately forwarded to the authority for approval to fasten schedules. The democratic and participative spirit reflects also in the frequent meetings of the subcommittees where even non-member staff of the college may argue for or against a motion. The Principal and the chairman of the sub-committee consider those suitable proposals to reach the resolutions.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://kaliachakcollege.edu.in/naac_dvv/assets/naac_document/6_1_2_Evidence_of_Leadership_ip1.pdf |
| Upload any additional information | View File |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

ICT Infrastructure:The ICT infrastructure of Kaliachak college before 2016 was not up to the level. The IQAC resolved in its meeting dated 21st Jun 2017 to develop the teaching learning and administrative ICT infrastructure in Kaliachak College. Thus, the Detailed Project Report (DPR) was prepared by the teachers' committee in consultation with the technical personnel and moved to the Governing Body (GB) for its approval. The final DPR includes smart class rooms, language lab, conference hall, computers for the departments, library, in the existing office along with the construction of new office complex. After necessary approval from the Governing Body the DPR was forwarded to the RUSA. Our college received the Rashtriya Uchchatar Shiksha Abhiyan (RUSA) grant and we developed 4 (four) smart class rooms, 1(one) language lab and a conference hall. These class rooms are furnished with the LCD projectors along with the digital board and Wi-Fi facilities where

as the language lab is developed in an air conditioned room furnished with audio visual language learning system and Wi-Fi and the well furnished A/C conference hall facilitated with LCD projector, Wi-Fi, audio conferencing system, dais and round table. The college further moved the issue to the Directorate of Public Instruction, Govt. of West Bengal and managed a grant to develop a virtual class room.

| File Description | Documents |
|--|---------------------------|
| Strategic Plan and deployment documents on the website | View File |
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Kaliachak College is an affiliated State aided UG college. It is affiliated to the UGC under 12B and 2f, as well as under the University of Gour Banga, Malda. Maintaining the rules and regulations of State Government, UGC and the affiliating university it has definite organizational structure.

The Governing Body (GB): The Body is formed with the Principal of the concerned college, three teaching representatives, one non-teaching representatives, two nominees from the State Government, one nominee from Higher Education Council, two nominees from the affiliating university (at least one should be lady member) and one from the students union viz General Secretary (GS) of the concerned college. President of the body is directly appointed by the state government. Principal, by virtue of his chair perform the role of the secretary. The University nominee, DPI nominee and the students' nominees are yet to receive from the concerned authority.

The Teachers' Council (TC): TC comprises all the permanent faculty of the Colleges, the principal as the chairman and one secretary elected from the teachers for one year of tenure. It is the permanent body responsible for managing the teaching learning and evaluation activities of the college.

Students Council: According to the West Bengal Universities and colleges (Composition, Function and Procedure for Election of Students' Council) Rules 2017 Normally every two-year the college

authority conducts Students' Council election with all the bonafide regular student electors (who has at least 60 of class attendance). But the state government postponed the election of the students' council till further notification.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://kaliachakcollege.edu.in/Governing_Body.pdf |
| Link to Organogram of the Institution webpage | https://kaliachakcollege.edu.in/Organogram.pdf |
| Upload any additional information | No File Uploaded |

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

| File Description | Documents |
|---|---------------------------|
| ERP (Enterprise Resource Planning) Document | View File |
| Screen shots of user interfaces | View File |
| Any additional information | No File Uploaded |
| Details of implementation of e-governance in areas of operation, Administration etc (Data Template) | View File |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Employees' Provident Fund: This is a general provident fund deposited into the account in the concerned treasury of the district and managed by the Principal of the college. Every permanent teaching and non-teaching staff member has to contribute at least 8.33 per cent of his basic salary. The Contributors may avail loan up to 70 per cent of the amount at his credit including deposit and interest. The subscriber needs not to pay any interest on the advance.

Group Insurance is another welfare measure that the college employees may avail. For this purpose a stipulated amount is deducted from the salary of the incumbent. In case of death before retirement the insured amount of Rs, 100,000/- is paid to the nominee of the employee along with the sum credited to his account including his deposit and interest.

A Registered Staff Cooperative Society is also maintained for the welfare of the college faculties. All the permanent teaching and non-teaching staff may be the member of the society, being memberis optional. But the member has to contribute a monthly amount deductable from salary. The collected amount is used to develop a loan fund. The members may take loan from this fund followingdue process. Intended Candidate has to tender anapplicationwhich needstheapproval ofthe Board of Directors beforesanctioning of the loan.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://kaliachakcollege.edu.in/naac_dvv/assets/naac_document/Members_of_the_Staff_Cooperative_Society.pdf |
| Upload any additional information | View File |

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

5

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes

organized by the institution for teaching and non teaching staff during the year

9

| File Description | Documents |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | View File |
| Reports of Academic Staff College or similar centers | No File Uploaded |
| Upload any additional information | View File |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

25

| File Description | Documents |
|---|---------------------------|
| IQAC report summary | No File Uploaded |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | View File |
| Upload any additional information | No File Uploaded |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Initially the teachers' performance appraisals were collected from the students through offline mode based on the NAAC prescribed format and criteria viz. teachers knowledge of the subject matter,

communication skill, clarity of speech, ability to link the issue with the practical life, supply of study materials, capacity to finish syllabus in due time, teachers impartiality in assessment, teachers availability outside the class, etc based on 5 point scale: Excellent, Very Good, Good, Satisfactory, Not Satisfactory.

Now the performance of the faculty members is collected in the prescribed format through the online feedback mechanism in the college website.

Teaching-learning Supervision Team is formed with the senior teachers to supervise and to report the performance of the faculty members.

The record of online classes is collected through a format prepared by IQAC, consisting of the teachers' name class taken, no of students attended, topic taught, name of the online platform used and the link of the study materials supplied.

The performance of the non teaching staff is appraised by the Students as well as by the teachers.

On the basis of overall appraisal the principal and the IQAC rewarded the staff with memento and certificate of appraisal.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://kaliachakcollege.edu.in/naac_dvv/assets/naac_document/Feedback_report_2018.pdf |
| Upload any additional information | View File |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial Accounts are regularly audited through internal and external audit agencies. In case of internal audit the agency is appointed by the college authority while for external audit the agency is appointed by the Finance department of the Government of

West Bengal. Internal audit is carried out every year generally at the closing of every financial year. However, the external audit is carried out just after the appointment of agency from the concerned authority. External audit was completed up to 2018-19 financial year.

2015-16 audit performed by Agarwal Suresh Kumar & Co

2016-17 audit performed by Agarwal Suresh Kumar & Co

2017-18 audit performed by Dipankar Sinha & Associates

2018-19 audit performed by Dipankar Sinha & Associates

Objection/suggestion are being resolved in the following ways:

- Single Resolutions book for all the committee is being implemented
- Bank issue has been resolved with the concerned bank
- The Librarian was advised to verify the Library books physically annually
- The separation of salary a/c is automatically resolved as salary is being credited to incumbents' individual a/c.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://kaliachakcollege.edu.in/naac_dvv/assets/naac_document/Satatement_Expenditure1.pdf |
| Upload any additional information | View File |

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.3

| File Description | Documents |
|---|---------------------------|
| Annual statements of accounts | View File |
| Any additional information | No File Uploaded |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | View File |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Describe the resource mobilization policy and procedures of the Institution within a maximum of 200 words

The tuition fess and other fees collected from the students is the regular source of revenue for the college. However, the college has a Fruit bearing orchard consists of 50 litchi and mango tree. The resource management committee, after settling the terms and conditions, leased out the orchard for the tenure of three years at an amount of INR75000/- for 2018-20seasons. The orchard was leased out at Rs.1,62,000/- for the season of 2021-2023.

Bank interest received on the saving is also a very good source of revenue. The college earned INR1114783 in 2019-20 and INR955059 in 2020-21.

There is a pond within the college campus. It is used for pisciculture. The pond was leased out for the tenure of three years at an amount of INR40, 000/- for 2018-20seasons and Rs.75,000/- for 2021-2023 seasons.

The committee resolved that as there is good demand of the playground from the local NGOs for their temporary use, they will be henceforth granted permission on a payment of a fee of Rs. 1000/- per day.

The use of the college building or the premises may be granted to the external bodies at a fee of Rs. 1000/- per day on the holidays. In case of any examination conducted by the government bodies, the amount will be deducted from the remuneration miscellaneous expenditure/bill for managing the event.

Regarding the scraps produced in the college comprising the e-waste, old paper and building solid waste etc, are sold to the respective recycling vendors maintaining the environmental norms.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://kaliachakcollege.edu.in/naac_dvv/assets/naac_document/Fund_Mobilization.pdf |
| Upload any additional information | View File |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Feedback Mechanism: The college authority believes that proper feedback system is essential for continuous quality development initiatives. IQAC, Kaliachak College started collecting feedback form 2016-17. Initially, the feedback was collected from the students only through the manual process. But subsequently online feedback system was developed with the help of by Right Brain Technology since 2018-19. Collection of feedback was extended from the students to other stake holders like teachers and alumni for two consecutive academic session viz. 2018-19 and 2019-20. Avender is hired for managing the college website. . The Students feedback is very important for the improvement of the teaching and learning process. IQAC compiled the data and presented to the IQAC meeting.

Quality Recognition and Award

IQAC started the performance recognition and award programme for the students, teaching and non-teaching staff for the excellence in their respective domains.

Faruque Hasan. Student Deptt of English (Hons) who stood first in the UG examination of the affiliating university of UGB.

Mr. Ritabrata Goswami, Asst. Professor, Deptt of History, announced best full time teachers,

Jiaul Hoque, SACT, Deptt of Bengali announce as the best teacher among the SACT Teachers and

Munsif Ali Rizwi, Guest Faculty, Deptt of Arabic is the best teacher from the guest faculties.

Mr. Pulak Saha, Typist is awarded with the medal for the best non-teaching staff of the college.

were awarded with the memento and certificate of appreciation for their performance.

Publication Award Scheme was launched by the IQAC since 2018-19. This scheme is meant for the publication of research articles in the UGC CARE listed journals. The list of the prize winner articles and their authors are attached in the link given below.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://kaliachakcollege.edu.in/naac_dvv/assets/naac_document/Publication.pdf |
| Upload any additional information | No File Uploaded |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Annual Planning Assembly:

In the beginning, planning assembly is organized annually by the IQAC in an extended form along with the representatives from teaching and non teaching staff for the ensuing session and for reviewing the plans of the previous session. On the basis of the findings from the evaluation of the previous year's plan and outcomes, the plan and implementation process is chalked out for the ensuing session in different segments such as faculty development initiatives, updating and skill enhancement for the non-teaching staff, workshop on the UG syllabus and its evaluation, research and publication etc.

Faculty development Program:

A Short term course on ' Teachers and Teaching on the Online Teaching-Learning and Evaluation System' was organized by the college in 2021 in collaboration with the Centre for Academic Leadership And Education Management (CALEM) UGC-HRDC of Aligarh Muslim University under the scheme of Pandit Madan Mohan Malaviya National Mission to achieve academic Leadership in different teaching, learning and administrative activities of the college and university.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://calemhrdc.amu.ac.in/calem_part_2/schedule/Kaliachak.pdf |
| Upload any additional information | View File |

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

| File Description | Documents |
|--|---|
| Paste web link of Annual reports of Institution | https://kaliachakcollege.edu.in/naac_dvv/assets/naac_document/Seminar_Workshop_Report_20211.pdf |
| Upload e-copies of the accreditations and certifications | View File |
| Upload any additional information | No File Uploaded |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college has initiated programs to promote gender equity and gender sensitization which is regarded as greater responsibilities of a higher institution. During the academic year 2020-2021, Kaliachak College have organized Online Quiz Competition focusing the issue of women empowerment and gender sensitization. After that the institution have annually organized cultural program of 'Women's Day' with the cooperation of the stakeholders of the college.

| File Description | Documents |
|--|---|
| Annual gender sensitization action plan | https://kaliachakcollege.edu.in/naac_dvv/assets/naac_document/7_1_1_Gender_sensitization.pdf |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | https://kaliachakcollege.edu.in/naac_dvv/assets/naac_document/7_1_1_CCTV_others.pdf |

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

| File Description | Documents |
|--------------------------------|---------------------------|
| Geo tagged Photographs | View File |
| Any other relevant information | View File |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management - There are blue-color trash for biodegradable waste management and red-color trash for non-biodegradable waste management.

Liquid waste management -Major portion of liquid waste came from college canteen and special measures have been taken for separate restore of liquid waste and proper sanitation.

Biomedical waste management

E-waste management -Systematic disposal of the e-wastes in an environmentally friendly manner following to the e-waste policy has been maintained.

Waste recycling system - Under the campus, there is compost pit for recycling biodegradable waste management.

Hazardous chemicals and radioactive waste management

| File Description | Documents |
|---|--|
| Relevant documents like agreements/MoUs with Government and other approved agencies | View File |
| Geo tagged photographs of the facilities | https://kaliachakcollege.edu.in/naac_dvv/assets/naac_document/7_1_3_Waste_management.pdf 1 |
| Any other relevant information | No File Uploaded |

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

| File Description | Documents |
|---|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Any other relevant information | No File Uploaded |

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

A. Any 4 or All of the above

| File Description | Documents |
|--|---------------------------|
| Geo tagged photos / videos of the facilities | View File |
| Any other relevant documents | No File Uploaded |

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

| 7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities | D. Any 1 of the above | | | | | | | | | | |
|---|------------------------------|-----------|---|---------------------------|--|-------------------------|---|-------------------------|--------------------------------|---------------------------|--|
| <table border="1"> <thead> <tr> <th data-bbox="86 443 550 506">File Description</th> <th data-bbox="555 443 1471 506">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 512 550 645">Reports on environment and energy audits submitted by the auditing agency</td> <td data-bbox="555 512 1471 645" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="86 651 550 748">Certification by the auditing agency</td> <td data-bbox="555 651 1471 748" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 754 550 851">Certificates of the awards received</td> <td data-bbox="555 754 1471 851" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 857 550 916">Any other relevant information</td> <td data-bbox="555 857 1471 916" style="text-align: center;">View File</td> </tr> </tbody> </table> | File Description | Documents | Reports on environment and energy audits submitted by the auditing agency | View File | Certification by the auditing agency | No File Uploaded | Certificates of the awards received | No File Uploaded | Any other relevant information | View File | |
| File Description | Documents | | | | | | | | | | |
| Reports on environment and energy audits submitted by the auditing agency | View File | | | | | | | | | | |
| Certification by the auditing agency | No File Uploaded | | | | | | | | | | |
| Certificates of the awards received | No File Uploaded | | | | | | | | | | |
| Any other relevant information | View File | | | | | | | | | | |
| 7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading | B. Any 3 of the above | | | | | | | | | | |
| <table border="1"> <thead> <tr> <th data-bbox="86 1473 550 1536">File Description</th> <th data-bbox="555 1473 1471 1536">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1543 550 1639">Geo tagged photographs / videos of the facilities</td> <td data-bbox="555 1543 1471 1639" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="86 1646 550 1778">Policy documents and information brochures on the support to be provided</td> <td data-bbox="555 1646 1471 1778" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 1785 550 1881">Details of the Software procured for providing the assistance</td> <td data-bbox="555 1785 1471 1881" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 1888 550 1946">Any other relevant information</td> <td data-bbox="555 1888 1471 1946" style="text-align: center;">No File Uploaded</td> </tr> </tbody> </table> | File Description | Documents | Geo tagged photographs / videos of the facilities | View File | Policy documents and information brochures on the support to be provided | No File Uploaded | Details of the Software procured for providing the assistance | No File Uploaded | Any other relevant information | No File Uploaded | |
| File Description | Documents | | | | | | | | | | |
| Geo tagged photographs / videos of the facilities | View File | | | | | | | | | | |
| Policy documents and information brochures on the support to be provided | No File Uploaded | | | | | | | | | | |
| Details of the Software procured for providing the assistance | No File Uploaded | | | | | | | | | | |
| Any other relevant information | No File Uploaded | | | | | | | | | | |
| 7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other | | | | | | | | | | | |

diversities (within 200 words).

This institution is located in one of the backward districts of West Bengal, where major portion of students belong to marginal society, or say minority group. Therefore, keeping in mind about the ruralized environment and economically weaker section Kaliachak College initiates and maintains its daily activities, academic curriculum and other co-curriculum activities for inclusive upgradation of the students belong to various religion, caste and other distinctive backgrounds. It is also noteworthy that, the points like tolerance and harmony towards any cultural differences, regional differences, linguistic variations, communal and socioeconomic diversities, etc. have been strictly followed.

| File Description | Documents |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View File |
| Any other relevant information | View File |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

During the surge of COVID-19 (2020-2021), the moral values, duties and responsibilities, as Indian citizen, is practically implemented at grass-root level through mass-awareness and sensitization (online mode) about the killer pathogens and COVID protocol and also through distribution of college made sanitizer. The constitutional obligations, i.e., values, rights, duties and responsibilities of citizens of India are especially highlighted through lectures on India's Independence Day, Republic Day, Gandhi Jayanti, and Netaji Subhas Ch. Bose's Birth Anniversary. Apart from this, in many multidisciplinary (online) seminar(s)/conference(s) the abovesaid issues inculcated.

| File Description | Documents |
|--|---------------------------|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | View File |
| Any other relevant information | View File |

7.1.10 - The Institution has a prescribed code of conduct for students, teachers,

B. Any 3 of the above

administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

| File Description | Documents |
|--|---------------------------|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | View File |
| Any other relevant information | No File Uploaded |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Across the academic year (2020-2021), the institution actively organized various national and international commemorative days after following the COVID-19 protocol and guidelines proposed by Govt. of India and Govt. of West Bengal. Simultaneously, the institution has organized Independence Day, Republic Day, Gandhi Jayanti, and Netaji Subhas Ch. Bose's Birth Anniversary, Rabindra and Najrul Jayanti, Teachers' Day, Women's Day, etc. in online mode. In the meantime, the event(s) like National Flag hosting were conducted with fewer students and other stakeholders (less than 25).

| File Description | Documents |
|---|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | View File |
| Geo tagged photographs of some of the events | View File |
| Any other relevant information | View File |

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. ICT based Teaching-learning Process

Goal:

- To learn at any time and anywhere
- To generate interest in learning
- To make our teaching materials globally available

Context:

To make the class attractive

To save time

To save for future use

To help the absentees

Practices:

1. Four smart and one virtual classroom were developed
2. Teachers prepare e-study materials
3. Material transaction in the classroom
4. Use of interactive board
5. Conversion of the board work into pdf file for sharing
6. Teachers Orientation program was organized

Evidence of Success:

1. Students are getting attracted in their class.
2. Students' attendance has been increased.

Problems:

1. Insufficient number of smart and virtual class rooms
2. Frequent power cut and poor networking

Best Practice: II: Communicative English Program

2. Objectives of the Practice

- To enhance students' communication skill
- To enhance self confidence

3. The Context

Rural students face challenges due to lack of communication.

4. The Practice

- The institution has setup a language lab.
- Communicative English course was developed,

5. Evidence of Success

1. English vocabulary was improved
2. Improved communication skills in written, spoken

6. Problems Encountered and Resource Required

- The scarcity of faculty and
- Officiating staffs.

Contact Details:

The Principal

Kaliachak College

Sultanganj, Malda, West Bengal

Pin: 732201

Mobile: 7908101455

Email: principalkaliachakcollege@gmail.com

Website: www.kaliachakcollege.edu.in

| File Description | Documents |
|--|---------------------------|
| Best practices in the Institutional web site | View File |
| Any other relevant information | No File Uploaded |

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Garnering ground experience from the previous NAAC visit at our institution followed up with the recommendations, we have extensively laid our focus on research consultancy. The college has dedicated a cell exclusively for promoting research among the faculty members as well as the students. Most of the faculty members of our institution are enrolled or awarded with PhD program. Moreover, the research development cell has granted rupees five hundred for encouraging each publication of the faculty members in their respective disciplines. Faculty members of Science and Geography have taken enthusiastic steps to get projects, workshops and similar research grants from different Government and non-government organizations. In the meantime, the eligible faculty members have already applied for Supervision of PhD program under the University of Gour Banga.

| File Description | Documents |
|--|------------------|
| Appropriate web in the Institutional website | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.3.2 - Plan of action for the next academic year

1. Moving towards further development and excellence.
2. M.Sc. courses (Botany/Zoology/Chemistry) as new course will be implemented in upcoming academic year(s).
3. Energy Audit to make the campus to cope with the situation energy crisis and sustainable development.
4. Tapping more resources for conducting seminars and conferences for gaining more knowledge in the recent trends and fundamental intellectual property rights.
5. Registered Alumni for maintaining a rapport between the college and the alumni.
6. Applying for major and minor projects.
7. Encouragement of Management Information System (MIS) for an effective database management.

NAAC