



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		KALIACHAK COLLEGE
Name of the head of the Institution		DR. NAZIBAR RAHAMAN
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03512244696
Mobile no.		9932635152
Registered Email		principalkaliachakcollege@gmail.com
Alternate Email		kaliachak.college@gmail.com
Address		Vill. & PO Sultanganj
City/Town		Kaliachak, Malda
State/UT		West Bengal
Pincode		720201
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Subrata Kumar Das
Phone no/Alternate Phone no.	03512244696
Mobile no.	9932635152
Registered Email	iqackaliachak.college@gmail.com
Alternate Email	dassubratakumar@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://kaliachakcollege.edu.in/aqar.php
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://kaliachakcollege.edu.in/pdf_file/20190824115118Academic%20calender-2019.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.11	2011	16-Sep-2011	15-Sep-2016
2	B+	2.52	2016	16-Dec-2016	15-Dec-2021

6. Date of Establishment of IQAC	07-Jan-2012
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Academic Leadership Training Programme CALEM/HRDC/Aligarh University	26-Apr-2019 48	42
ICT Training for Virtual Class Room	11-May-2019 5	23
International seminar on Social Changes in the Present Era and Beyond in the Global Context	04-Mar-2019 7	30
Office management System in HEI	10-Sep-2019 4	14
Workshop of the faculty members on implementation of the newly introduced CBCS system	03-Jul-2019 4	22
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Kaliachak College	MSDP	Ministry of Minority Affairs, Govt of India	2018 1	1.09
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

10

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

International seminar on Social Change in the Present Era and Beyond: Local to Global, Date: 4th Mar.2019

ICT Training for the Teachers

Organized the Academic Leadership Programme, Conducted by CALEM, UGCHRDC, AMU

Workshop of the faculty members on implementation of the newly introduced CBCS system

Office Management in HEIs

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
One International seminar	Organized on Social Change in the Present Era from local to global
Annual News Letter to be Published	Under the process of Publication
Reward s for the Faculty for publishing articles in the UGC enlisted Journals	Two Faculty Members were given monetary rewards
Annual Teaching Plan	All the departments are preparing their respective Teaching Plan
To Construct Class room	One New Two storied building with ten new class room is about to complete
To Increase Faculty Strength	Eight new teaching post was approved for appointment from the WBCSC

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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2018

Date of Submission

22-Feb-2018

17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>Kaliachak College is operating on line students' admission right form invitation of application, preparation of merit list, phase wise publication of Merit list, payment of admission fees, tuition fees and other fees, university registration and generation of Admit card etc. At any stage college authority may check the progress of this activity by clicking the computer mouse. The college also manages on line pay packet claim from the government and disbursement of staff's salary. The college authority also manages to develop a digital intimation system for the students and staff. The on line collection of feedback from the students, staff alumni and parents have been developed by the authority. On line 360 Teachers appraisal system has been running smoothly. Learning management System is a unique addition of Kaliachak College. Through this web portal Kaliachak college faculties are managing their teaching and learning process, providing notification, study materials, schedule of academic activities, result and above all tracking the progress of their students. List of the Modules 1. On line Admission 2. Pay packet Claim 3. Fees Payment by the Students 4. Learning Management System 5. On line Feedback for Students, teachers, Alumni, and Parents 6. 360 degree assessment of the teachers performance</p>

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institutional Academic Calendar is prepared well before the session starts. At the third week of June 2018 (Academic year: 2018-19) all the departments are urged to prepare their Teaching Plan. This plan includes the distribution of the syllabus among the concerned faculty members along with the dates of Unit Test as well as the publication of the assessment result. This plan also includes time slot for the special lectures, interdisciplinary classes, departmental seminar, cultural programme, excursion, parents-teacher meet, feedback from the stake holders. IQAC collected the implementation report time to time so that the activities are performed in accordance to the annual plan.

Regarding implementation of new CBCS syllabus along with the semester system the IQAC collected feedback from the faculty and forwarded the same to the UGB on 24 Jun.2019.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Honours	01/07/2019
BSc	Honours	01/07/2019
BA	General	01/07/2019
BSc	General	01/07/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Geography(H)	25
BA	Education(H)	33
BA	History(H)	55
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes

Alumni	Yes
Parents	

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

On line feedback from the students, Teachers and Alumni are collected through college website. Students log in to the feedback portal with their roll number and date of birth in the college website. These feedbacks are processed with the installed software and prepare a report for the performance of each and every teacher called 3600 Assessment of the teachers as well as the library, the institution as a whole and its employees. This is a newly installed programme. It is expected that the report will be objective enough to take necessary rectification measures. Last year IQAC collected the feedback and processed manually. The report was placed before the IQAC. The body requested the principal to advise the concerned faculty members for their necessary development on their short comings as pointed out by the students.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Honours	804	3283	581
BA	General	2822	3807	28022
BSc	Honours	48	673	44
BSc	General (Bio)	73	289	56
BSc	General (Pure)	75	43	14
BA	General (Geog)	56	19	6
BA	General (Phy Education)	40	107	27
BA	General (Urdu)	25	7	7
BSc	General (Computer Science)	20	14	9

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	3566	0	13	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
30	12	6	5	4	50
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Departmentwise students mentoring system is running in Kaliachak College. Students are encouraged to consult their departmental faculty members for any of their specific problem including academic, financial, health and even early marriage love affairs. Departmental faculty members try to solve the problem at their level. But if it was not possible they forward the matter to the head of the institution for his perusal.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3566	13	274.30

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
23	13	10	0	6

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Sachindranath Bala	Assistant Professor	Bharatjyoti Award from Best Citizen publishing House, New Delhi
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Hons	III	13/06/2019	10/07/2019
BSc	Hons	III	13/06/2018	10/07/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

In case of B.A. B.Sc. Honours courses including the general course subjects with a number of students, there is the provision for monthly unit test which was arranged by the departments concerned and result published within a week. The schedule of the unit tests was incorporated in the annual teaching plan.

The topic wise question bank is prepared. It includes four types of questions namely MCQ, Short answer type, Short essay type and essay type. Utmost care is taken to put all the topics with equal weightage. Moreover there is laboratory works for laboratory based subjects like Botany, Zoology, Physics, Chemistry and Geography. Before the final practical examinations the students have to pass through a number of mock tests. There is field work for the Education, History and Political science. For the fieldwork the students have to prepare a field report and present personally before the external examiners. The departments are also engaged to keep their students in various activities like quiz, debate, extempore, seminar on the syllabus oriented topics to ensure students participation in the teaching and learning process.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar Contains the Enrolment schedule for the New Session, Departmental Unit tests, Internal Annual Exam. Annual sports and Cultural Programme as well as the scheduled holidays along with the Celebration of National international important occasions. The calendar is maintained with a little bit deviation in some cases.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

No Data Entered/Not Applicable !!!

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
B.A	BA	Honours	256	173	67.57
B.A (Gen)	BA	General	1356	386	28.46
B.Sc	BSc	Honours	9	6	66.66
B.Sc (Gen)	BSc	General	13	10	76.92

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

NA

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
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No Data Entered/Not Applicable !!!

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative

practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
UG COLLEGE	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Chemistry	2	0
National	Geography	1	0
International	Geography	1	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
BENGALI	2
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	12	20	0	69
Presented papers	3	0	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
SWACHTA PAKHWADA	NSS	7	56
HELP TO KERALA FLOOD	NSS	11	52
YOGA DAY CELEBRATION	NSS	7	30
NATIONAL INTEGRATION CAMP	NSS	1	1
SAMPRITI SAPTAHA	NSS	26	42
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Awareness programme on the Women related laws in India	NATIONAL COMMISSION FOR WOMENS	MCQ type Examination on Women related Laws First, Second and Five third Position holders were	20	474

		awarded with cash prize from the NCW		
Communal harmony	DPI, Govt. of West Bengal	Sampriti Saptaha celebration	23	52
Awareness on Democratic Process	Ministry of Parliamentary Affairs, Govt of India	National Youth Parliament Competition	9	56
SWACHTA PAKHWADA	Ministry of Youth Affairs Gov. of India	Cleanliness of the Surroundings	7	56
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Students Exchange in Economics	Two students from Malda Women's College Application attached	KALIACHAK COLLEGE	1
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
5	4.9

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Others	Newly Added

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	2.0	2014

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Others (specify)	1	25000	0	0	1	25000
Text Books	13310	2158359	0	0	13310	2158359
Reference Books	132	107033	0	0	132	107033
Journals	14	24250	0	0	14	24250
e-Journals	1	5750	0	0	1	5750
Digital Database	4563	27378	0	0	4563	27378
Library Automation	2	30000	0	0	2	30000
Library Automation	1	100000	0	0	1	100000
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	59	12	50	2		9	16	100	5
Added									
Total	59	12	50	2	0	9	16	100	5

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1740000	1467025	4240000	4311221

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Kaliachak College has a distinct resource use policy. The material resources, it possesses, include own campus area, college building, Learning infrastructure, games infrastructure, Supportive infrastructure. On the other hand human resource includes Students, Faculty, and supportive staff. A. Learning Resources: These are meant for teaching and learning purpose in this college. However, in special occasion these infrastructures are lent for other institutions like the affiliating university, central and state agencies even local NGOs for greater interest of the society. But utmost care is taken to restrict the allotment of ordinary rooms only. In special circumstances modern education technologies like the LCD projector, computer, internet, smart class room sound system power backup system is allowed for external use on payment of fixed fees/rent as settled by the authority. B. The six labs including Computer and language, college possesses, are strictly for the teaching and learning of the students in regular and distance mode along with the faculties. During examination of the affiliated university the students allotted for Kaliachak College Centre are also allowed to use the respective labs for their practical examination. However, the authority is trying to provide the extended laboratory facility to the local scholars and people for their needs like testing of drinking water, soil testing, and test for Sericulture and agrihorticulture diseases etc. C. The Library is made available to all the students of regular and distance mode and faculty members for reading and borrowing purpose between 11 to 5.00 PM on all working days. They are penalized with a nominal fine for delayed return of the borrowed books. Open stag access is only allowed for the faculties. The passed out students, alumni and students from other institutions those who desired to use the library may read their preferred books in the reading room during the working hours. But they are not

allowed to borrow the books. D. Among the games sports infrastructures Kaliachak College share its play ground with local society. The local children may play in the field freely after the college hours. But for any external institutional use they are to submit written application to the college authority concerned. Conference Hall may be allowed for external use for a nominal fees fixed only for definite purpose of welfare for the students in particular and society as a whole. E. The campus Resources like fruit bearing Litchi and mango orchard, Tick wood trees, Pond are used for the purpose of monetary resource mobilization of the institution. F. Human Resource: Especially faculty Members and support staff are being utilized very efficiently. The authority usually tries to utilize the inner skill of a staff and accordingly they are allotted their duties. As there is crying need of skilled hand in different respect of HEI, the authority, sometimes, allots duties to both faculties and office staff work for the neighbouring colleges, affiliating university as well as the central and state agencies like WBCSC, WBSSC, Directorate of Census, Election Commission etc. NCC NSS volunteers are encouraged to

https://kaliachakcollege.edu.in/iqac_resolution

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Students Welfare Fund	34	34500
Financial Support from Other Sources			
a) National	Post Matric Scholarship	1383	0
b) International	0	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Soft Skill Development	01/10/2018	112	Jawaharlal Nehru Jatiya Yuba Computer Prashikshan Kendra

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	1	BA	Political Science	Rabindrabharati University	MA
2018	1	BA	Geography	UGB	M.A
2018	4	BA	Geography	UGB	B.Ed
2018	8	BA	History	UGB	MA
2018	6	BA	History	Malda College (UGB)	MA
2018	4	BA	Political Science	UGB	MA
2018	2	BA	Political Science	BR Ambedkar University	MA
2018	2	BA	English	UGB	MA
2018	1	BA	English	WBUHS	BSc Nursing
2018	6	BA	Education	UGB	MA
2018	4	BA	Education	Netaji Subhash Open University	MA
2018	13	BA	Arabic	UGB others	MA
2018	9	BA	Arabic	UGB	B.Ed
2018	1	BSc	Zoology	WBUHS	BSc Nursing
2018	3	BA	Bengali	UGB	MA
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	4
SET	1
Any Other	1
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
College Annual Sports	Institutional	308
DPI Sponsored Athletic Championship	District level Inter college	350
DPI Sponsored Football Championship	District level Inter college	10
DPI Sponsored KhoKho Championship for Girls	District level Inter college	6
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

<p>An ad hoc committee was formed to perform the annual gamesports and cultural activities. During the Last academic year they conducted fresher's welcome, annual cultural programme, and the college annual sports. They also published the annual college magazine. The Students' Body is defunct since last two years as the Election of the body was stopped till further notification by the Govt. of West Bengal.</p>
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5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No Data Entered/Not Applicable !!!

5.4.2 – No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

No Data Entered/Not Applicable !!!

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Governing Body as the apex authority lead the institution. The body is formed with the representation of the Teaching, Nonteaching and students community along with the representation of the affiliating University and the State government. The President is the Head and the principal is the secretary of the body. As the secretary of the apex body, the principal leads all the developmental activities. However, a decentralized decision making process is running in the college. There are a number of subcommittees to perform different categories of tasks. There is Finance Committee, Budget committee, Building committee, Admission Committee, Examination committee, Women Cell, Grievance redressal cell etc. Members are unanimously appointed in these committees in the joint meeting of both teaching and nonteaching staff. The decisions taken with unanimous/majority support in these committees are forwarded to the Governing Body for its approval. The College has no formal participative management system. However, informally it works in the decision making process at least in the subcommittee level. There is no bar to attend those meeting for any nonmember staff of the college. He/she may argue in favour or against any motion participate in the decision making process. Democratic decision making in the different committees of the college is working well. Many often the principal invites all the staff in a meeting of a particular subcommittee to share their observation on the concerned decision. The principal the chairman of the subcommittee, considers it and gladly accepts the suitable proposals even if it comes from a non member staff.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	The library has sufficient number of text (13310) reference books (132) along with 14 journals Ejournal (Nlist). There are 4 Computers with internet facility for students and teachers access. Photo Copier's facility is also made available in the Library for students. Comfortable Reading Room with 20 separate small table and chair set has been provided for students. There is 24 hours power backup system and CCTV surveillance. To acquaint the students with the library and reading room formalities library class is arranged in the daily class routine.
Human Resource Management	Regular training and orientation for the development of the skill and quality of the faculty and support staff, IQAC arranges development programmes. This year Academic

	<p>Leadership Training along with the ICT training for Virtual Class room were arranged. Another training programme is planned to acquaint the teachers with MS Word, Power point and Excel along with the Excel for the NTS.</p>
Admission of Students	<p>Among the students admission the most important strategies are the on line admission, merit based admission and reservation for SC/ST/Minority as per the provision of the government of West Bengal.</p>
Curriculum Development	<p>The University of Gour Banga, the affiliating university, adopted CBCS and semester system from 201819 academic session. So, during the last one year all the two BOS member namely from Economics and Geography were actively engaged in the task of CBCS syllabus development. However, all departments and faculty members were engaged in the process of development of the syllabus as the member of extended BOS of UGB and completed the task laid upon them.</p>
Teaching and Learning	<p>IQAC gets annual teaching plan from all the departments and keep close watch for its proper implementation. Learning management system has been installed in the college website where the teacher will upload the materials for students access whenever and wherever they like. Management may keep close look over the whole teaching and learning process of the college.</p>
Examination and Evaluation	<p>Unit Test for the honours subjects are arranged regularly to keep the students alert regarding the lesson imparted in their respective classes. Quiz, Seminar, speech on selective topic related to their syllabus is also organized by the departments to ensure the students participation. From 201920 academic session CBCS system will be started for all the departments. Accordingly new strategy will be framed.</p>
Research and Development	<p>The Research Consultancy committee is formed with the experienced faculty members. They continuously encourage the faculties those who did not start their research work till date. The IQAC also started an awarding programme for those faculties who published their articles in the UGC enlisted journals.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	<ul style="list-style-type: none"> Library Management through SOUL Learning Management system 360 degree Assessment of the Teachers Students, teachers Alumni and Guardians Feedback Online scholarship application and verification
Examination	<ul style="list-style-type: none"> On line University registration, form fill up and admit card generation
Student Admission and Support	<ul style="list-style-type: none"> Admission process is completely online basis from submission of application, merit list and admission fees deposit On line University registration, form fill up and admit card generation Online scholarship application and verification
Finance and Accounts	<ul style="list-style-type: none"> Online invitation of Tender On line Pay packet claim of the staff and salary disbursement to individual account On line salary disbursement Income tax payment

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Academic leadership Training programme		26/04/2019	02/06/2019	40	0
2019	ICT Training for Virtual Classroom		11/05/2019	11/05/2019	23	0

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
OP	1	18/07/2018	14/08/2018	28
RC	1	02/01/2019	22/01/2019	21
OP	1	29/01/2019	26/02/2019	28
RC	1	01/06/2019	23/06/2019	21
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1) Provident Fund 2) Pension 3) Group Insurance 4) Staff Cooperative Credit Society 5) Medical Insurance	1) Provident Fund 2) Pension 3) Group Insurance 4) Staff Cooperative Credit Society	1) Students' Welfare fund for financial Help 2) Students' Health Home, for Free Medical Facility 3) Scholarship and Stipends from various external sources

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Institution conducts internal financial audit regularly with a chartered accountant's firm It also conducts external financial audit with the chartered firm as appointed by the Finance Department, Govt. of West Bengal. Regarding mobilization of fund the college mainly depend on the UGC, RUSA and State governmental grants. However, Students tuition fees after payment of the state government's share (50 of the collected fees) is the main internal source of resource. There is some amount of property namely litchi orchards, pond which are also used to mobilize fund through lease.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
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6.4.3 – Total corpus fund generated

17531609.00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External	Internal

	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	Principal
Administrative	No		Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

No Data Entered/Not Applicable !!!

6.5.3 – Development programmes for support staff (at least three)

1) Office Management in Higher educational Institute 2) Skill development of librarian with SOLE Software 3) Software Training for handling the Medical Insurance Scheme for college employees in West Bengal

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1) Academic Leadership Training Program, under Pt. M.M.M. National Mission for Teachers and Teaching 2) International seminar on Social Change in the Globalized era in Collaboration with IQAC, AMU, Murshidabad Campus 3) International seminar on Moral Values and Ethics in Social Life in Collaboration with IQAC UGB 4) Awareness programme on Women Related Laws in collaboration with NCW 3) Sampriti Saptaha Celebration (Communal harmony Week) Sponsored by Directorate of Public Instruction, Govt. of WB 4) Awarding to the top rankers students of the institution 5) Awarding to the best performers full time , part time and Guest Faculty of the college 6) Awarding to the best support staff of the college 7) ICT skill development training for the Teachers 8) Induction programme for the new entrants in the College 9) Academic and Administrative Audit 10) Continuous Evaluation of the students 11) Developed Kaliachak College as the District Nodal College for implementing the State Govt. Programmes

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Academic Leadership Training	26/04/2019	26/04/2019	02/05/2019	42
2019	ICT training for Virtual Class room	11/05/2019	11/05/2019	11/05/2019	23

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants

			Female	Male
Awareness Programme on the Women Related Laws	22/12/2018	24/12/2018	297	177

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. World environment Day Celebration Seminar on Global Warming 2. Nirmal Bangla Abhiyan (Clean Bengal Move) 3. Tree Plantation in the Arnya Saptaha Celebration 4. Swaccha Samaraho on Beti Bachao Beti Padhao

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Ramp/Rails	Yes	7
Scribes for examination	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Rain water is used for irrigation to the litchi orchard of the college 2. Unused land is used for new plantation under the extension of social forestry programme 3. CFL and LED bulbs are being used to economise the energy usages 4. Laboratory swage is put in a soak pit to avoid contamination of surface water 5. Bio cultivation in the litchi orchard

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. ICT based Teaching and Learning 2. Continuous Evaluation

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision of the Founders of Kaliachak College remained to spread formal education initially among the boys and girls to fulfill the needs of the people of the vast agriculture based rural backward Muslim minority dominated, SC/ST, OBC and General inhabited area of the southern part of the Malda district in particular and to satisfy the national necessities at large. The successor of the founders, we trust in wider and modern connotation of Education to train the knowledge seekers youths for a meaningful life through the continuous effort for making competent human beings enriched in value based learning with special focus on women education. The Institution sincerely works for managing stipend and scholarship from state govt. and various other sources. Kanyashre prakalpa of the govt of West Bengal is the note worthy source from which every year a large number of girls students are paid the stipend. in 201819 K2 category applicant was 517 who will get Rs. 25000/ at a time whereas K1 Category of 22 to get Rs.750 annually. There are also Swami Vivekananda Merit cum means Scholarship, Scholarship from the Beedi worker Welfare fund, SC/ST/OBC stipend for the economically weaker and socially backward students. This establishment is to be developed as an outstanding institution of higher education in local and global arena. The high demand ratio indicates that Kaliachak College successfully attains the confidence of the students. Huge cancellation of admission in the neighboring colleges and their rush towards Kaliachak College is really a matter of pride for us. We are working for the civic centric learning to bridge the gap of the male female, rural urban, minority majority, SC/ST general in particular and all pupils in general. Efforts are given to inculcate values harmony among all. The Institution is promoting the practice of (i) learn to live together (ii) learn to acquire knowledge and (iii) learn to do. It is the Institution for innovation in instruction, erudition research and reach out agendas. We have continuous effort to achieve potential of Excellence in National and International arena. Our tired less Endeavour turned the organization the leading institution in the Cluster of University of Gour Banga.

Provide the weblink of the institution

<https://kaliachakcollege.edu.in/Home>

8.Future Plans of Actions for Next Academic Year

a) Academic Audit will be started from this Academic session b) Administrative Audit will also be started simultaneously in this year c) Issue of Green audit is also accepted by the members of the Cell d) Students Satisfaction Survey (SSS) in the internal Level will be conducted. e) The research activities will be strengthened and extended through publication of papers and undertaking minor Research Projects funded by the UGC and like the College will provide incentive to encourage the faculties. f) Coaching for Competitive Examinations will be rendered from the current academic session. A separate wall in the library for the job seeking students will be developed with the necessary guide books, magazines and periodicals like the Employment News, Appointment Gazette, Competition master, Competitions Success, Current Topic etc. g) A special cell for SC/ST/Minority students' Welfare will be established by the college h) Food and Nutrition in UG level and Arabic in PG level in regular mode are selected for studies as new subjects in Kaliachak College and the Principal is requested to process the prayer for approval of the authority i) An international seminar is to be organized during the session the theme will be decided by the teachers' council in consultation with the principal, j) A national Workshop on the

Successful and effective implementation of the CBCS system is resolved to be conducted k) It is resolved that a seminar hall will be constructed and the principal is requested to proceed to MSDP for necessary fund. l) It is resolved that the Silver Jubilee Year of the College 2020 will be celebrated gorgeously. The Education Minister of West Bengal, Former Captain of Indian Cricket team Mohammad Azaharuddin and the Cultural Personality Iqbal Damini are selected as the honourable guests for the occasion. j) Students and faculty exchange programme will be strengthened further k) The best performing students of different departments will be awarded along with an excursion and class attending opportunity in a reputed academic institute l This year best performing department will be awarded in addition to the previous year's award for the best performing students best performing teachers and best performing Nonteaching staff. m) The Principal is requested to allot the Cash Prize for the NCW's Awareness Competition as early as possible n) The principal is requested to give the Incentives for Article publication by the faculties of Kaliachak College