

UG/4th Sem (G) / 22 (CBCS)

**U.G. 4th Semester Examination 2022**

**ENGLISH (General)**

**Paper Code : LC - 2 ENGG - 2**

**(Professional Writing Skills)**

**(CBCS)**

**(For only B.A. / B.Com. General Candidates)**

Full Marks : 32

Time : Two Hours

*The figures in the margin indicate full marks.  
Candidates are required to give their answers  
in their own words as far as practicable.*

1. Make notes on the contents of any *one* of the following texts : 8×1=8

- (a) Conversation is indeed the most easily teachable of all arts. All you need to do in order to become a good conversationalist is to find a subject that interests you and your listeners. There are, for example, numberless hobbies to talk about. But the important thing is that you must talk about other fellow's hobby rather than your own. Therein lies the secret of your popularity. Talk to your friends about the things that interest them, and you will get a reputation for good fellowship, charming wit, and a brilliant mind. There is nothing that pleases people so much as your interest in their interest. It is just as important to know what subjects to avoid and what subjects to select for good conversation. If you don't want to be set down as a wet blanket or a bore, be careful to avoid certain unpleasant subjects. Avoid talking about yourself, unless you are asked to do so. People are interested in their own problems not in yours. Sickness or death bores everybody. The only one who willingly listens to such talk is the doctor, but he gets paid for it.

To be a good conversationalist you must know not only what to say, but how also to say it. Be mentally quick and witty. But don't hurt others with your wit. Finally try to avoid mannerism in your conversation. Don't bite your lips or click your tongue, or roll your eyes or use your hands excessively as you speak.

Don't be like that Frenchman who said, "How can I talk if you hold my hand?"

- (b) How does television affect our lives? It can be very helpful to people who carefully choose the shows that they watch. Television can increase our knowledge of the outside

[P.T.O.]

world; there are high quality programmes that help us understand many fields of study, science, medicine, the different arts and so on. Moreover, television benefits very old people, who can't leave the house, as well as patients in hospitals. It also offers non-native speakers the advantage of daily informal language practice. They can increase their vocabulary and practise listening.

On the other hand, there are several serious disadvantages of television. Of course, it provides us with a pleasant way to relax and spend our free time, but in some countries people watch television for an average of six hours or more a day. Many children stare at the TV screen for more hours a day than they spend on anything else, including studying and sleeping. It's clear that TV has a powerful influence on their lives and that its influence is often negative.

Recent studies show that after only thirty seconds of television viewing, a person's brain 'relaxes' the same way that it does just before the person falls asleep. Another effect of television on the human brain is that it seems to cause poor concentration. Children who view a lot of television can often concentrate on a subject for only fifteen to twenty minutes. They can pay attention only for the amount of time between commercials.

Another disadvantage is that television often causes people to become dissatisfied with their own lives. Real life does not seem so exciting to these people. To many people, television becomes more real than reality and their own lives seem boring. Also many people get upset or depressed when they can't solve problems in real life as quickly as television actors seem to.

Before a child is fourteen years old, he or she views eleven thousand murders on the TV. He or she begins to believe that there is nothing strange about fights, killings and other kinds of violence. Many studies show that people become more violent after viewing certain programmes. They may even do the things that they see in a violent show.

2. Answer any *one* of the following :

8×1=8

- (a) Your school organized a computer literacy camp in its neighbourhood. Prepare a news report on the same for your school newsletter. You are the Head Boy/Girl of your school.
- (b) Write an editorial on 'Should cigarettes be banned from public places?'

3. Answer any *one* of the following :

8×1=8

- (a) You are Manisha Sarabhai, residing at 10, Rajaji Nagar, Bengaluru Pin-560068. You want a Maths teacher for your son who is a student of Class-IX. Draft a suitable advertisement in not more than 50 words stating your requirements.

[P.T.O.]

- (b) Copy-edit the following, correcting errors if any—

Harrys Kitchen offer cookerie classes for every one irrespective of age. Four for days a wick, from Monday-Thursday between 4pm-6pm and 6pm-8pm. The course duration will be : 6 months. Interested candidate from all age groups can join paying affordable course fees. Choice of different quiseen, bakery, and deserts can be made. Classes willcommense from May 15, 2022. For details please contact: 1234567890

4. Answer any *one* of the following : 8×1=8

(a) Prepare a CV of yourself.

(b) Write a resume for the post of 'Regional Manager of Malda District' of Falooda Cements.

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