



Office of the Secretary / Principal / T. I. C.

# KALIACHAK COLLEGE

P.O. Sultanganj, P.S. Kaliachak, Dist. Malda  
(West Bengal), PIN – 732201.

☎ : (03512) 245309 (Principal); 244696 (Office)

NIT No:- 01 /2021-2022

Dated:- 07.06.2022

**NOTICE INVITING ELECTRONIC TENDER NO. 01/2021-2022, dt. 07.06.2022**  
**OF THE KALIACHAK COLLEGE, SULTANGANJ, MALDA**

Tender Number:. 01/2021-2022, Dated:- 07.06.2022

**1. Invitation:**

On behalf of the Governor of West Bengal e-Tenders (Item Rates) is invited by the Principal, Kaliachak College from the reputed, bonafide, financially sound & experienced contractors for similar nature of works from outsiders for Sl No. 1 to 3 for the following works at Kaliachak College, Sultanganj, Malda.

SL. NO.	NAME OF WORK	EARNEST MONEY	Amount of Credential/ Payment Certificate.	PERIOD OF COMPLETION
(1)	(2)	(3)	(4)	(5)
1	Main Gate with Guard Room for Kaliachak College at Kaliachak, P.O.- Sultanganj, Malda under Kaliachak-I Block , Malda.	Rs. 12000/-	Rs. 1,50,000/-	2 months.
2	Laying of Vitrified tiles floor at Teachers common room of Language Block of Kaliachak College at Kaliachak, P.O.- Sultanganj, Malda under Kaliachak-I Block , Malda.	Rs. 20000/-	Rs. 2,75,000/-	45 Days
3	Laying of Vitrified tiles floor at new office building of Kaliachak College at Kaliachak, P.O.- Sultanganj, Malda under Kaliachak-I Block , Malda.	Rs. 15000/-	Rs. 2,00,000/-	45 Days

**2) General Guide line:**

- In the event of e-filing intending bidder may download the tender document from the website <http://etender.wb.nic.in> directly by the help of Digital Signature Certificate & documented through e-filing. (Details of which has been narrated in “Instructed to Bidders”).
- In case of online submission of Tender, the Bidder shall have to be submits the Earnest Money Deposit (EMD) through off line vide Bank Draft of any Nationalized Bank payable at Malda in favour of “Principal, Kaliachak College” **amounting to Rupees mentioned in Column (3) of Clause 1 i.e Invitation** and hard copy of Bank Draft must have to be submitted to the office of the Principal, Kaliachak College at least 24 hours before of opening of Technical Bid in a sealed cover super scribing the NIET No., Sl. No., Name of works and Name & Address of Bidders.
- Prequalification, Technical & Financial Bid are to be submitted concurrently duly digitally signed at desired documents in the website <http://etender.wb.nic.in> Tender document may be downloaded from website & submission of Prequalification Bid / Technical Bid / Financial Bid is to follow the stipulated date & time Schedule.
- The documents submitted by the Bidders should be properly indexed & notarized with seal.
- Location of Work: Kaliachak College, Sultanganj, Malda.
- Time of Completion: Time of completion of the work is 3 (Three) months for Sl.No.-1.
- Time of completion of the work is 45 (forty Five) days for Sl.No.-2 to 3.



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### **3) Eligibility Criteria for participation in tender :**

#### **COMMON DOCUMENTS FOR ALL TENDERERS FOR ELEGIBILITY:-**

#### **A) List of common documents shall have to submit by each tenderer at the time of e-filling to participate in tender:**

- a) Valid 15-digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act. 2017 or GST Registration Certificate.
- b) Valid Trade License issued by competent authority.
- c) PAN card of Proprietary Agency/ Firm/ CO-operative society/ Company issued by the Income Tax Department, Govt. of India.
- d) Documents regarding payment of Professional Tax before GST.
- e) VAT Registration Certificate before implementation of GST.
- f) Document regarding payment of VAT during last year/quarter.
- g) Income Tax Return for last financial year i.e 2020-2021.
- h) Voter Card/ Adhar Card issued by competent Authority.
- i) Agency shall have to submit credential in form a Payment Certificate or Completion Certificate from the competent authority in support of their experience in similar nature of work.

The Agency who will be produced completion certificate as credential, this completion certificate must be indicated (i) the description of works (name of work), (ii) value of contract, (iii) executed work value, (iv) date of award, (v) actual date completion etc., (vi) name, address, telephone no. of the client i.e Agency & (vii) Full office address & email address of the authority who issued the payment certificate.

#### **B. List of documents shall have to submit by a Partnership Firm in addition to Sl. No. 3 (A)**

- i) The power of attorney for the firm for signing the tender by a partner.
- ii) Partnership deed.

#### **C. List of documents shall have to submit by a Registered Engineer's / Labour Co. Operative society Ltd. In addition to Sl. No. 3 (A).**

- a. Valid N.O.C from concerned A.R.C.S.
- b. Audit Report and Balance sheet of last two years i.e.2019-2020 & 2020-2021..
- c. Documents regarding signatory authority to signing the tender by a member.

#### **D. List of documents shall have to submit by a Company in addition to Sl. No. 3 (A) & (B).**

- a. By law of the company.
- b. Audit Report and Balance sheet of last two years i.e. 2019-2020 & 2020-2021..
- c. Documents regarding signatory authority to signing the tender on behalf of the Company.

#### **E) Joint Ventures will not be allowed.**

**F) A prospective Tenderer shall be allowed to participate in the job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job, all his applications will be rejected for that job. A prospective Tenderer (including his participation in partnership) shall be allowed to participate in a single work as mentioned above in the List of Work(s).**

**G) No conditional / Incomplete Tender will be accepted under any circumstances.**



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**The applicant of the intending tenderer who is already working at Kaliachak College and whose performance, if found unsatisfactory, will not be entertained.**

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- 4) The intending tenderer fulfilling the above requirement should bid for the work included in the Bid notice with all related evidentiary documents. The Tender Inviting Authority reserves the rights to accept or reject their offered bid as deemed necessary to finalize the tenders satisfactory without assigning any reason whatsoever.
- 5) Selection or eligible agency will be strictly on the basis of scrutiny and evaluation of the particular as to be furnished at the time of bidding. Decision of the Tender Inviting Authority in this regard shall be final & binding.
- 6) The tendering operation will follow e-tendering process and all rules and regulations pertaining to the tender will be binding to the tenderers.
- 7) (i) Earnest Money to be deposited by the Tenderer / Bidder through off line vide Bank Draft of any Nationalized Bank payable at Malda in favour of “Principal, Kaliachak College” **amounting to Rupees mentioned in Column (3) of Clause 1 i.e Invitation** and hard copy of Bank Draft must have to be submitted to the office of the Principal, Kaliachak College at least 24 hours before of opening of Technical Bid in a sealed cover super scribing the NIET No., Sl. No., Name of works and Name & Address of Bidders. Earnest money in other form will not be accepted.  
  
The entire amount of EMD shall be converted to initial Security Deposit, to be successful Tenderer / Bidder. EMD will be refunded to be unsuccessful Bidder(s) without any interest.  
  
(ii) Balance security deposit will bill deducted @ 8% (Eight Percent) of the bill value of work during payment. The total Security Deposit will be released after 6 (six) months from the date of actual completion of work if no defect is found in the work.
- 8) The work order will be issued according to allotment of fund and availability of land.
- 9) The rate is to be quoted Percentage wise for total item in the Financial Bid and rates quoted should be considered inclusive of all taxes (GST, Cess, IT etc.) and charges as applicable & payable.
- 10) The rates quoted in the tender shall remain valid for 12 (Twelve) months from the date of submission of tender for acceptance.
- 11) GST, Income Tax, Labour welfare cess and Service Tax etc. if any will be deducted from the progressive bills as per Govt. order in vogue.
- 12) The contractor whose tender will be accepted shall make the formal agreement on a non-judicial stamp paper worth Rs. 10/- & West Bengal Form No- 2911(i)/(ii) within seven(7) days from the date of issue of an intimation. If the contractor fails to perform the formalities within the specified period, the tender will liable to be cancelled and earnest money will be forfeited.
- 13) The acceptance of the tender will rest with the accepting authority who does not bind himself to accept the lowest or any other tender and reserves the right to reject in part or in full of all tenders received or to split up the work in different groups without assigning any reason thereof.



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- 14) If any Tenderer / Bidder withdraws his tender before the acceptance or he refuses to work within a reasonable time without assigning any satisfactory explanation for such act, he shall be disqualified to participate in subsequent other tenders for a period of one (1) year or more. The earnest money deposited will also be forfeited.
  - 15) Tender, which do not fulfill the conditions specified in the tender documents or do not fulfill the requirement of the tender in any respect will be liable for rejection.
  - 16) The successful Tenderer / Bidder will remain liable for following the West Bengal Contract Labour (Regulation & Abolition) Rules in force and necessary certificates from appropriate authority to be submitted within seven (7) days from the date of work order failing which the work order is liable to be cancelled.
  - 17) Contractor will not be entitled for any compensation for rejection of his tender.
  - 18) Conditional tender will not be accepted under any circumstances and shall be deemed as “informal”
  - 19) Contractor / Tenderer / Bidder should furnish self declaration of history of arbitration / litigation / suspension and / or banning of the firm, if any.
  - 20) Name and address of the :
    - a) Tender Inviting Authority : Principal, Kaliachak College, Sultanganj, Malda.
    - b) Executing Authority : Principal, Kaliachak College, Sultanganj, Malda.
  - 21) In case of sudden closure of office due to reason beyond the control and undertaking, the last date and time as indicated may be extended up to next working date and time without issuance of further separate notice.
  - 22) No documents will be entertained, if sent by post / courier.
  - 23) For detailed information & clarification, the intending applicants shall have to contact the office of the undersigned on any working day during office hours.
  - 24) The Tender Inviting Authority reserves the right to deny or accept or reject any of all the applicants and to annul the tendering process, at any point of time without any obligation & assigning any reason what-so-ever.



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## 25) Date & time Schedule :

SL. NO.	PARTICULARS	DATE & TIME
01	Date of uploading of NIET & Tender Documents (Online) – Publishing date	08.06.2022 at 2.00 PM
02	Documents download / Sell Start date (Online)	08.06.2022 at 5.00 PM
03	Prequalification, Technical and Financial Bid submission starting date (Online)	08.06.2022 at 5.30 PM
04	Documents download /sell closing date (Online)	22.06.2022 up-to 4.00 PM
05	Prequalification, Technical and Financial Bid submission closing date (Online)	22.06.2022 up-to 6.00 PM
06	Date of Opening of Prequalification Proposals & Technical Proposal (Online)	27.06.2022 at 1.30 PM
07	Date of uploading list of Technically Qualified Bidder	27.06.2022 at 4.00 PM
08	Date of depositing the Hard copy of Bank Draft (Original)	On & Before 25.06.2022 at 2:00 P.M
09	Date of Opening of financial bid (Online)	29.06.2022 at 1.00 PM
10	Date of uploading of list of bidders along with the rates through (Online) also if necessary for further negotiation through (Offline) for final rate.	To be informed later

- 26) In case of Ascertaining Authority at any stage of tender process or execution of work necessary registered irrevocable power of attorney is to be produced.
- 27) During scrutiny, if it comes to the notice to Tender Inviting Authority that the Credential or any other papers found incorrect/manufactured/fabricated, the tenderer will not be allowed to participate in the tender and that application will be rejected outright without any prejudice.
- 28) In case if there be any objection regarding disqualifying of the Agency, that should be lodged to the Tender Inviting Authority within 2 (Two) days from the date of Publication of list of qualified agency and beyond that time schedule no objection will be entertained.
- 29) Before issuance of the work order, the Tender Inviting Authority may verify the credential & other documents of the lowest tenderer if found necessary. After verification, if it is found that such documents submitted by the lowest tenderer is either manufactured or false, in that case, work order will not be issued in favour of the lowest tenderer under any circumstances.
- 30) The Technically qualified bidder will have to submit the hard copy of the tender documents duly downloaded with the signature of the authorized signatory in all pages alongwith the Earnest Money.
- 31) If any discrepancy arises between two similar clauses on different notifications, the clause as stated in later notifications will supersede former one in following sequence.
- West Bengal Form No. 2911(i)/(ii)
  - NIET
  - Specials Terms & Condition
  - Technical Bid
  - Financial Bid
- 32) The Acceptance / Acceptance cum Work order will be issued on receipt of Administrative approval and allotment of fund.



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## INSTRUCTION TO TENDERER

### SECTION – A

#### 1. General Guidance for e-Tendering :

Instructions / Guidelines for tenderers for electronic submission for the tenders online have been annexed for assisting the contractors to participate in e-Tendering.

#### 2. Registration of Contractor :

Any Contractor willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement system, through logging on to <http://etender.wb.nic.in> the contractor is to click on the link for e-Tendering site as given on the web portal.

#### 3. Digital Signature Certificate (DSC) :

Each contractor is required to obtain a Class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders, from the approve service provider of the National Information's Centre (NIC) on payment of requisite amount details of which are available at the Web Site stated in Clause 2. DSC is given as a USB e-Token.

1. The contractor can search & download NIET & Tender Documents electronically from Computer once he logs on to the website mentioned in Clause-2 using Digital Signature Certificate. This is the only mode of collection of Tender Documents.

#### 2. Submission of Tenders .

##### General Process of Submission.

Tender are to be submitted online through the website stated in Clause-2 in three folders as per tender schedule, i.e. Prequalification Proposal, Technical Proposal & Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC), The documents are to be uploaded (virus scanned copy) duly Digitally Signed wherever necessary. The documents will get encrypted (transformed into non-readable formats.)

#### I. Pre-Qualification Proposal.

The Pre-Qualification Proposal should contain scanned copies of the following in “Tender document” Cover (Non-Statutory documents)

- c) An undertaking by the contractor should be furnished stating that earnest money (EMD) shall be deposited (online) if they are technically qualified against the work in favour of the Principal, Kaliachak College, Sultanganj, Malda.

[ Note: At the time of submission of technical bid (online) for EMD only bidders, eligible for exemption of EMD have to select exempted: yes and then upload the undertaking/ exemption G.O.]

Note :

If any contractor is exempted from payment of EMD, a copy of relevant Government Order needs to be furnished.

- i) Pre-Qualification Application (Section-B, Form-I)
- ii) Financial Statement (Section-B, Form-II)
- iii) Work Experience (Section-B, Form-V)

Intending Tender should upload documents as per following folders in My Document :



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SL. NO.	CATEGORY NAME	SUB-CATEGORY DESCRIPTION	DETAILS
01	Certificates	Certificate	<ol style="list-style-type: none"><li>1. Valid 15-digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act. 2017 or GST Registration Certificate.</li><li>2. Valid Trade License.</li><li>3. Professional Tax receipt Challan before GST.</li><li>4. VAT Registration Certificate before GST.</li><li>5. VAT return of last quarter before GST.</li><li>6. Income Tax Return Acknowledgement Receipt of last financial year.</li><li>7. PAN Card issued by Income Tax Department.</li><li>8. Voter ID card or Adhar Card.</li></ol>
02	Company Details	Company Details	<ol style="list-style-type: none"><li>1. Trade License for Manufacturer/ Dealer/ Distributor/ Agency /Partnership Firm etc.</li><li>2. Partnership Deed and Trade License for Partnership Firm.</li><li>3. Incorporation Certificate Trade License for Ltd. Company.</li><li>4. Society Registration Certificate and Trade License for Society.</li><li>5. Any other documents highlighting company details.</li></ol>
03	Credential	Credential	<b>Certificate for Credential for as stated in clause 3 (A)(i)</b>
04	Financial (Info)		<b>Audit Balance Sheet for last 2(two) years</b>
05	Declaration		<b>As noted.</b>
06	Work in hand		<b>Work in hand</b>
07	Additional Information		<b>Any other information applicant considers being relevant in connection with the eligibility to participate in the tender.</b>



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**SECTION – B**  
**FORM-I**  
**PRE-QUALIFICATION APPLICATION**

To  
The Principal,  
Kaliachak College,  
Sultanganj,  
Malda.

Ref. : Tender for \_\_\_\_\_  
\_\_\_\_\_(Name of work)\_\_\_\_\_

N. I. E.T. No. ....

Dear Sir,

Having examined the Statutory, Non Statutory & NIET documents, I / we hereby submit all the necessary information and relevant documents for evaluation.

The application is made by me / us on behalf of \_\_\_\_\_ In the capacity \_\_\_\_\_ duly authorized to submit the offer. The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group we are interested in bidding for the work(s) given in Enclosure to this letter. We understand that :

- (a) Tender Inviting & Accepting Authority / Kaliachak College can amend the scope & value of the contract bid under this project.
- (b) Tender Inviting & Accepting Authority / Kaliachak College reserve the right to reject any application without assigning any reason.

Enclo : e-Filling

1. Statutory Documents
2. Non Statutory Documents.

\_\_\_\_\_  
Signature of applicant including title  
and capacity in which application is made.

Date :





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## SECTION – B

### FORM – II

#### FINANCIAL STATEMENT

1. Name of Applicant
2. Annual Turn Over for the last 3(three) years.

	YEAR-I (RS. IN LAKS)	YEAR-II (RS. IN LAKH)	YEAR-III (RS. IN LAKH)
ANNUAL TURN OVER			

N. B. (i) Submit authentic documents in support of Annual Turn Over

(ii) Indicate year at time of submission.





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## SECTION – B

### FORM – V

#### *Working Certificate*

*Name of Firm : List of Construction Project work completed with work order value more than \_\_\_\_\_ Lac.*

NAME OF EMPLOYER	NAME, LOCATION AND NATURE OF WORK	REFERENCE OF WORK ORDER (MEMO NO. & DATE)	CONTRACT VALUE IN TNR	DATE OF START OF WORK	PRESENT STATUS (IF COMPLETED, INDICATE DATE OF COMPLETION)

*Note : Copy of work order and / or Certificate from employer to be attached*

\_\_\_\_\_  
Signature of applicant including title  
and capacity in which application is made



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## II. Technical Proposal

The Technical proposal to be submitted in the following cover.

### (A) Statutory Cover Containing

i. Documents to be downloaded & uploaded again after digital signature

(a) BID NOTICE (b) TERMS AND CONDITION FOR TENDER  
WORK

ii. Documents to be download, filled up properly, scanned and up loaded

(a) PREQUALIFICATION DOCS

## III. Financial Proposal :

i. The financial proposal should contain the following documents in one cover (folder)

(a) Bill of quantities (BOQ) in which the contractor is to quote the rate online through Computer in the space marked for quoting rate in BOQ. Only downloaded copies of the above Documents are to be uploaded virus scanned & Digitally Signed by the contractor.

## 5. Submission of Earnest Money :

The earnest money shall be as stated in Clause-2 (b) [General Guideline] i.e. ) through off line vide Bank Draft of any Nationalized Bank payable at Malda in favour of “Principal, Kaliachak College” **amounting to Rupees mentioned in Column (3) of Clause 1 i.e Invitation** and hard copy of Bank Draft must have to be submitted to the office of the Principal, Kaliachak College at least 24 hours before of opening of Technical Bid in a sealed cover super scribing the NIET No., Sl. No., Name of works and Name & Address of Bidders.

## 6. Opening & Evaluation of Tender :

### 6.1 Opening of Prequalification Proposal

- i) Prequalification proposal will be opened by the Principal, Kaliachak College, Sultanganj, Malda or his authorized representative electronically from the website using their Digital Signature Certificate.
- ii) If there is any deficiency in the submitted documents the tender will be summarily rejected.
- iii) Pursuant to the scrutiny and decision of the Tender Inviting Authority the summary list of Prequalified tenderers will be uploaded in the Web portal.
- iv) While evaluating, the Tender Inviting Authority may summon the Tenderers & seek clarification / information or additional documents or original hard copy of any of the documents already submitted & if there are not produced within the stipulated time frame, their proposal will be liable for rejection.

### 6.2 Opening of Technical proposal :

- i. Technical proposals will be opened by the Principal, Kaliachak College, Sultanganj, Malda or his authorized representative electronically from the web site stated in Clause No. 2 using their Digital Signature Certificate.
- ii. Intending tenderers may remain present if they so desire.
- iii. Statutory documents will be opened first & if found in order, non statutory documents will be further opened. If there is any deficiency in such documents the tender will summarily be rejected.
- iv. Pursuant to scrutiny & decision of the Tender Evaluation committee the summary list of eligible tenders will be upload in the web portals
- v. While evaluation the comments may summon the tenderers & seek clarification / information or additional documents or original hard copy of any of the documents already submitted & if these are not produced within the stipulated time frame, their proposals will be liable for rejection.



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## 6.3 Opening of Financial Proposal

- i. Financial proposals of the tenderer who will be declared technically eligible by the Tender Evaluation Committee will be opened electronically from the web portal stated on the prescribed date, by the Principal, Kaliachak College, Sultanganj, Malda
- ii. The encrypted copies will be decrypted and the rates will be read out to the contractors remaining present at that time.
- iii. The Financial Proposals shall be evaluated by the Tender Inviting Authority i.e. Principal, Kaliachak College, Sultanganj, Malda. Finally summary result containing inter-alia, name of contractors and the rates quoted by them shall be uploaded provided he is satisfied that the rate obtained is fair and reasonable and there is no scope of further lowering down of rate.
- iv. However, if there is any scope for lowering down of rates in the opinion of the Tender Inviting Authority, further negotiation meeting with the lowest bidder may be held at his office which will be done off line. The final negotiation statement shall be uploaded in the website.

## 7. Tender Selection Committee (TSC) :

Existing “Tender Selection Committee” of the Kaliachak College, will continue to function as usual in terms of existing Govt. Order. It will be the final authority for acceptance of tender.

## 8. Penalty for suppression / distortion of facts :

If any tenderer fails to produce the original hard copies of the documents or any other documents on demand of the Tender Evaluation Committee within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies or if there is any suppression, the tenderer will be suspended from participating in the tenders on e-Tender Platform for a period of 3 (three) years. In addition, his user ID will be deactivated and Earnest Money Deposit will stand forfeited, Besides, the Principal, Kaliachak College, Sultanganj, Malda may take appropriate legal action against such defaulting tenderer.

## 9. Award of contract :

The Employer reserves the right to accept or reject any Bids / Tenders and cancel this Bidding / Tendering processes and reject all Bids / Tenders at any time or distribute the work prior to the award of Contract without thereby incurring any liability to the affected Bidder / Tenderer or any obligation to inform the affected Bidder / Tenderer or Bidders / Tenderers of the Ground for Employer’s action. The Bidder / Tenderer whose Bid / Tender has been accepted will be notified by the Tender / Bid Inviting & Accepting Authority through acceptance letter. The notification of award will constitute the formation of the Contract. The Agreement in W.B.F. – 2911(i) (ii) will incorporate all terms and conditions between the Tender Accepting Authority and the successful Bidder / Tenderer.

Sd/-  
(Dr. Nazibar Rahaman)  
Principal,  
Kaliachak College,  
Sultanganj, Malda.



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## **TERMS AND CONDITION FOR TENDER WORK**

**The following Terms & conditions will have to be strictly followed by the Tenderer.**

1. Participating Contractor or their authorized representatives are requested to remain present during opening of the tenders. If no Contractor is present during opening, the Tenders will be opened in his/her absence.  
The amount of earnest money as stated in Clause-1, Column-3 of N.I.E.T. will have to be deposited **through off line vide Bank Draft of any Nationalized Bank payable at Malda in favour of “Principal, Kaliachak College” amounting to Rupees mentioned in Column (3) of Clause 1 i.e Invitation and hard copy of Bank Draft must have to be submitted to the office of the Principal, Kaliachak College at least 24 hours before of opening of Technical Bid in a sealed cover super scribing the NIET No., Sl. No., Name of works and Name & Address of Bidders.**
2. In case of unwillingness of the successful Tenderer(s) to accept the work order at his/their tendered rate the aforesaid amount will be forfeited and legal action will be imposed as per existing rule of Govt. of West Bengal.
3. Tenderers will have to quote their rate **PERCENTAGE WISE**. If this form is not filled up properly the tender may be cancelled. **If any item of work or items of works needed to be done beyond the BOQ items, the rate or rates will be finalized as per current PWD (West Bengal) Scheduled.**
4. All pages of the Tender Documents (NIET, Terms & Conditions, BOQ, Drawing.) is to be duly signed by the Contractor, otherwise tender may be cancelled.
5. **No Conditional Tender will be accepted.**
6. The Successful Tenderer shall have to start the work within 10 Days from the date of issue of the work order from this office.
7. All works are to be carried out in accordance with the general conditions & specifications of **Sanitary & Plumbing/ Electrical/ Building/ Roads/ Laying Tiles & Bridge scheduled of PWD, Govt. of West Bengal** in force at the time of acceptance of the Tender.
8. The specifications for work not covered by the specifications laid down in P.W.D. Schedule shall be governed by I.S. code of practice & as per practice according to the Engineer-In-Charge.
9. All rates to be quoted by the Contractor shall be inclusive of all incidental fees and charges, royalties, octroy tax of materials, Electricity Charge, water & other charges of statutory bodies, GST, CESS, Income tax, carriage etc. Nothing extra will be paid on any account.
10. No claim for idle labour will be entertained under any circumstances.
11. The contractor will have to clear the site after completion of work as per the direction of Engineer-In-charge.
12. No running account Bill will be paid before completion of 50% of the work.
13. Income Tax, GST, Cess and security money must be deducted at the time of every payment as per Govt. rule.
14. The work must be completed in all respect within the schedule time, failing to which PENALTY will be strictly imposed as per rule.

**Signature of contractor**

Sd/-  
(Dr. Nazibar Rahaman)  
Kaliachak College



# KALIACHAK COLLEGE

P.O. Sultanganj, P.S. Kaliachak, Dist. Malda  
(West Bengal), PIN – 732201.

☎ : (03512) 245309 (Principal); 244696 (Office)

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15. The item of work not occurring in the specific priced schedule will be considered as supplementary items (non tendered items.).  
The items of non tendered items of work will be determined in order of precedence as given below not with standing what has been stated in clause no. of 2911(I)/(II).
16. The rates will be delivered where possible from the current **Sanitary & Plumbing/ Electrical/ Building/ Roads/ Laying Tiles & Bridge scheduled of PWD, Govt. of West Bengal.**
17. The Measurement of the materials will be followed as per P.W.D. terms & conditions. Payment will be made on profiteith due allowance of shrinkage of the P.W.D. terms & conditions.
18. **The security money will be returned after Six months if no defect is detected in the meantime.**
19. The undersigned reserves every right to accept or reject any or all TENDERS without assigning any reason thereof.
20. Any point not covered here, will be followed by the general terms and conditions as laid down in P.W.D., P.W.D (roads) schedule and guidance.
21. The mixing of cement is to be done in Mixture machines to be approved by the Sub-Assistant Engineer. Hand mixed concrete will be allowed unless specifically permitted by the S.A.E.-In-Charge. In case such hand mixing is permitted by the S.A.E.-In-Charge 10% extra cement shall have to be used by the contractor & he / she shall have no claim for any extra payment on this account.
22. No compensation for any damage by rain or traffic during the execution of the work will be made.
23. The Contractor must maintain a **Site Order Book** duly authenticated by the undersigned.
24. The Contractor shall have his own arrangement for carriage of materials.
25. Recovery of Cost of any materials will be made as per P.W.D. Rule.
26. The Contractor must submit a **Programme chart for execution** at the time of agreement. Date of Commencement of work must be reported in writing to the undersigned through Engineer-In-Charge.
27. The quantity may vary according to the position of fund and as per site condition & requirement.
28. Any misuse and loss of men & materials before completion of work will be liability of the Agencies.
29. **Three nos of Photograph of the said site should be submitted with the bill. ( 1<sup>st</sup> – At the time of Lay Out, 2<sup>nd</sup> – At the time of running works & 3<sup>rd</sup> – After Completion of the Work).**

Signature of contractor

Sd/-  
(Dr. Nazibar Rahaman)  
Kaliachak College